

**Grantee: Minot, ND**

**Grant: B-12-MT-38-0001**

**October 1, 2016 thru December 31, 2016 Performance**

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**Grant Number:**

B-12-MT-38-0001

**Obligation Date:****Award Date:****Grantee Name:**

Minot, ND

**Contract End Date:****Review by HUD:**

Submitted - Await for Review

**Grant Award Amount:**

\$67,575,964.00

**Grant Status:**

Active

**QPR Contact:**

No QPR Contact Found

**LOCCS Authorized Amount:**

\$67,575,964.00

**Estimated PI/RL Funds:**

\$27,787.68

**Total Budget:**

\$67,603,751.68

## Disasters:

### Declaration Number

FEMA-1981-ND

## Narratives

### Disaster Damage:

The City of Minot, North Dakota, the county seat for Ward County, was inundated with flood waters on June 22, 2011. Concern about flooding began as early as January 2011, when Governor Jack Dalrymple declared a state emergency to provide flood protection in the Devils Lake Basin. By May 20th, President Obama had issued an emergency management declaration and two major disaster declarations for Public Assistance in North Dakota. All involved snow or water and all included Ward County and the City of Minot.

The eastern portion of Saskatchewan, Canada, like North Dakota, received above normal precipitation during the summer and fall of 2010, which left the ground saturated. This was followed by above normal snowfall in the winter of 2010-2011. Water levels were high throughout the Souris River Basin.

The Mouse River (as it is referred to in North Dakota), in the Minot area, started to rise in April 2011, and continued to rise throughout May. On May 23rd, emergency levee operations began and on May 31st the City ordered the first mandatory evacuation of thousands of people. The river crested approximately one foot lower than expected and residents were allowed to return to their homes. Subsequently, the river continued to rise.

On June 22nd, water began to overtop levees in Burlington and Minot, evacuation sirens were activated and mandatory evacuation orders were given for Burlington and Minot. At the Sherwood gauge, the first one south of the Canadian border, the Mouse River peaked at 29,700 cubic feet per second (cfs), surpassing the previous record of 14,800 cfs in 1976.

The geographic impacts included approximately 11,456 acres of land in Ward County inundated with anywhere between two and fifteen feet of water, impacting more than 4,800 structures throughout the valley. This includes the City of Minot, where the flood impacted the four mile area located in the center of town residing in the Mouse River Valley. This area was the oldest and most heavily developed portion of the City and included the downtown business district.

The damage to the City included 4,100 homes flooded with 3,100 lost or extensively damaged. There were 11,000 individuals displaced. Six public schools were severely damaged with two being completely lost. Twelve of 27 sanitary lift stations and all City water wells were inundated. This flood has left lasting damage to the City of Minot and its citizens including damage to eight river storm pump stations, 277 street lights, as well as many other vital components to infrastructure. An assessment completed by the Army Corps of Engineers states that "an estimated \$600 million of property and infrastructure damage" resulted from the flood. The City of Minot was declared eligible for federal assistance under FEMA 1981-DR.

### Recovery Needs:

#### HOUSING

The City of Minot has extensive unmet needs for housing. Based on the most recent data, SBA has approved \$185,653,100 at an average of \$103,601 per loan. There are 857 loans yet to be approved. Using the average of \$103,601 per loan there is an estimated \$88,786,057 in unmet needs. This corresponds to the FEMA/SBA/HUD formula which identifies an estimate of \$49,885,535.22 in unmet needs for major and severe damages. Based on the current data, the minimum unmet need for housing is at least \$49,885,535.22 and as high as \$88,786,057. The projected housing impact combines the \$185,653,100 that SBA has approved in loans plus \$88,786,057 in remaining unmet needs for a total of \$274,439,157. As of the writing of the



Action Plan, FEMA reported that a total of 1,478 households were still in FEMA temporary housing units. Of these, 1,086 are homeowner households and 392 are renter households. It has become almost impossible for renter households to find available rental units as the City of Minot has a less than 1% vacancy rate. When a rental unit does become available the costs are almost triple the pre-flood rate and outside the means for low-and-moderate income households.

## INFRASTRUCTURE

Impacts to infrastructure resulted in 2,923 FEMA project worksheets obligated for the DR-1981-ND FEMA disaster. Obligated public assistance funds equal \$173,207,650. Infrastructure and public facility damage estimates totaled approximately \$368,187,378. After FEMA assistance, approximately \$178,977,378 remained in unmet needs. The following list of flood damages was reported by the City of Minot, Minot Public Schools, and the Minot Park District to the State of North Dakota Legislators in the fall of 2011:

- 6 Minot Public Schools severely damaged to include the complete loss of 2 schools
- 51 Park buildings damaged
- 5 baseball fields damaged
- 29 zoo buildings damaged, causing the zoo to close
- Roosevelt pool and bathhouse lost
- Oak Park splash pad and mechanical building lost
- 9 playgrounds damaged
- 12 churches damaged
- 20 plus water system breaks
- 12 of 27 sanitary lift stations inundated with water
- 13 (all) water wells inundated with water
- 8 river pump stations damaged
- 30 to 40 sink holes from ground water
- 3 pedestrian bridges damaged
- 2 highway/street bridges damaged
- 277 street lights damaged
- 16 electrical feed points damaged
- 10 traffic lights damaged
- 1,000 traffic signs were damaged
- 51 miles of roads, sewer and water lines were damaged
- 33 miles of storm sewers damaged

## ECONOMIC

Businesses located along the Mouse River were significantly impacted by flood waters directly through property loss and interruption of daily operations. These losses had an immediate impact on the lives of residents, the operations of the City of Minot, and the future healthy economic development of the region. Recovery from the flood event of 2011 is critical for the businesses of the City of Minot. Strong employment, continuous services and business growth will result if steps are taken to assist in the recovery of the business sector. A survey

### Recovery Needs:

Businesses showed the most pressing current needs identified by the impacted businesses in Minot (in order of importance) are construction, manufacturing, wholesale, restaurant/bar, hotel/motel, transportation, and retail workers. It appears from the report their major concern was "appropriate staffing" and housing for employees. Businesses that have rebuilt cannot find available housing for their employees. It is estimated approximately \$52,498,621 remains in unmet needs.

### ACTION PLAN AMENDMENT #1

The City will be deleting one of its original proposed projects identified in the approved Action Plan: "3rd Street Sewer System Improvements". The project is being removed due to time sensitive issues which will not allow the projects to move forward using CDBG disaster recovery funding. The City deleted the 3rd Street Sewer System Improvements and transferred the funds to the Master Lift Station.

### ACTION PLAN AMENDMENT #2

The City will be deleting two of its original proposed activities, and reducing funds for a third activity identified in the approved Action Plan. The reduced funds will be used to create a new activity. The "Downtown Infrastructure" project is being removed as this will now be funded through other sources. The CDBG-DR funds are being appropriated to assist the parking garages which support the Imagine Minot Affordable Rental Project. The Voluntary Acquisition of Flood Properties Project will have funds reallocated to a new and separate Demolition of Flooded Properties. This new activity will address the need to clear properties purchased under the Voluntary Acquisition of Flooded Properties Program.

### ACTION PLAN AMENDMENT #3

The City is changing the "Imagine Minot" parking facility project from a Low to Moderate Income housing related national objective to a public facility Urgent Need for economic revitalization national objective. In addition, the City is deleting one of its original proposed projects identified in the approved Action Plan as Southeast Tax Credit Rental Units Infrastructure. The project is being removed due to time sensitive issues which will not allow the project to move forward using CDBG disaster recovery funding. The funds from this project will be transferred to address additional costs associated with the Domestic Violence Center Infrastructure project. Itemized project delivery amounts were added to each activity.



#### ACTION PLAN AMENDMENT #4

The City is satisfying two objectives. The first is to change the amount of the monetary cap placed on home rehabilitation and home reconstruction. The second objective is to change the name of the "Northern Housing Development Infrastructure" to reflect the current proposed location: "55th Street Crossing Affordable Housing Development".

#### ACTION PLAN AMENDMENT #5

The City is changing the Master and Control Lift station public facility activity from an Urgent Need related national objective to a public facility Low Moderate Income Area national objective. In addition, the City is changing the Northern Sewer public facility activity from a Low to Moderate Income Area national objective.

#### Recovery Needs:

relative to an Urgent Need national objective.

#### ACTION PLAN AMENDMENT #6

The City is deleting the activity of "Acquisition of Vacant or Abandoned Lots for Affordable Housing" which was budgeted at \$8,504,225.56 in favor of a solution which will benefit many more rental candidates. The City proposes to provide funds to assist in the development of Affordable Rental Housing. The City is working with the Minot Housing Authority (Public Housing) and a non-profit to provide Affordable Senior Apartments (\$1,326,000) and a Mixed-Use Rental Development (\$935,000) leveraging low-income tax credits and State tax incentives. Both of these projects will benefit 100% low-to moderate income. In addition, the City proposes to use \$6,242,625.56 for the rehabilitation or reconstruction of small rental units (1-4 units) damaged by the 2011 flood. The units are required to be leased to persons of low to moderate income for a minimum of five years.

#### ACTION PLAN AMENDMENT #7

The City is in the process of closing out the Housing Rehabilitation/Reconstruction Program for low to moderate households. The program was open for over a year to ensure all low to moderate income homeowners who had flood damaged homes with unmet needs had the opportunity to apply for assistance. Approximately, \$2,439,746.77 will be left in this activity. Other approved activities have been completed such as road access for the Domestic Violence Center (\$195,194.54), the Affordable Housing Strategy Planning Study (\$123,822.50), Unmet Needs Assessment (\$29,285), Acquisition (\$1,541,178.25), Relocation (\$10,609.49) and Demolition (\$1,293,577.16) of the structures on the properties acquired by the City. Monies left in these activities are proposed to be reallocated to the activities listed below. In addition, applications for the Small Rental Rehabilitation/Reconstruction have been received. There are fewer applications than the City anticipated; therefore, \$545,138.52 is being proposed to be moved into other needed activities. Last, the Emergency Disaster Plan (\$150,000) is being removed from the Planning activity since it was found the study was not needed at this time. Minot budget changes are being made to project delivery for the various activities.

The City proposes to move these monies into the following activities:

1. "Reimbursement for Demolition of Flooded Properties" - Because of health and safety threats caused by the flood, the City paid the costs to demolish 20 homes. The City wants to reimburse itself for the cost of these demolitions so the owners of these homes will not be assessed for these costs. These homes were not located in a flood zone and most homeowners did not have flood insurance. In order for the residents of these homes to rebuild, it is critical the demolition costs not become an additional burden to their already stretched resources (\$355,684.90).
2. "Downtown Sewer and Water Improvements" - Water and sewer improvements in Downtown Minot, which serve a low to moderate income area (\$5,000,000).
3. "Cook's Court Affordable Senior Apartments" - Additional monies were needed due to unsuitable fill material being placed on the property by a former owner. While increasing the overall amount for the project.

#### Public Comment:

The City received 68 official comments on the proposed 2012 CDBG Disaster Recovery Action Plan during the public comment period. Comments were received by e-mail during the official comment period of June 26, 2012 through July 3, 2012. The Proposed 2012 CDBG Disaster Recovery Action Plan was posted on the City's websites. The Public Hearing was held on June 28, 2012, at City Hall. Approximately 77 people attended the hearing and the transcript from the hearing, as well as all received comments, are included in the Action Plan.

Amendment #1 - No public comments were received.

Amendment #2 - No public comments were received.

Amendment #3 - No public comments were received.

Amendment #4 - No public comments were received.

Amendment #5 - No public comments were received.

Amendment #6 - Five official public comments were received.



Amendment #7 - One official public comment was received.

Amendment #8 - No public comments were received.

Amendment #9 - No public comments were received.

Amendment #10 - No public comments were received.

Amendment #11 - No public comments were received.

Amendment #12 - No public comments were received.

Amendment #13 - No public comments were received.

**Recovery Needs:**

ject by \$936,608.44, the project delivery amount has been decreased.

**ACTION PLAN AMENDMENT #8**

Class III Studies are being required by the State Historical Preservation Office (SHPO) on properties being demolished under the Buyout program. Therefore, \$24,000 is being moved into the demolition activity and the administration activity is being reduced by \$24,000. The Small Rental Program is being reduced by \$50,000 and those funds are being moved into the Demolition project delivery. In addition, under the Small Rental Rehabilitation and Reconstruction program, there are some tenants occupying units. Therefore, \$175,000 will be moved from the Small Rental Program into the Relocation activity. Another minor adjustment was made adding money to the completed Acquisition and Demolition activities out of the Small Rental Program for final costs.

**ACTION PLAN AMENDMENT #9**

The City is moving \$1,328,592.43 from the Small Rental Program in order to make the following changes:

- \$100,000 to planning for a Flood Preparedness Plan
- \$620,000 for housing rehabilitation
- \$610,000 for housing reconstruction
- Minor budget changes are being made to project delivery costs for the various activities.

The Small Rental Program did not attract as many applicants as originally estimated, which allows for the reallocation of the funds to the rehabilitation and reconstruction programs.

**ACTION PLAN AMENDMENT #10**

The City is moving \$3,198,495 from activities finished or nearly finished and reprogramming those monies into the following activities:

- \$115,000 to a new affordable housing project
- \$2,833,495 for the voluntary and involuntary acquisition of additional properties in the flood inundation area
- \$250,000 for down payment assistance for homeowners
- Minor budget changes are being made to project delivery costs for the various activities.

By reprogramming these funds the City will be able to provide an additional 74 affordable rental housing units for its low-to-moderate-income (LMI) residents, provide homeownership assistance to 10 LMI buyers, and remove additional households out of harm's way.

**ACTION PLAN AMENDMENT #11**

The City is moving monies into activities for final payments on various activities to include Roosevelt, Walders, Airport and 13th Street lift stations, home rehabilitation and Sunset Ridge Affordable Housing project. The monies are being moved from the acquisition activity, demolition of unsafe structures, and reconstruction of flooded properties into these activities.

**ACTION PLAN AMENDMENT #12**

As more projects are nearing completion, the City is adjusting activity budgets to accommodate underruns and overruns.

**ACTION PLAN AMENDMENT #13**

As more projects are nearing completion, the City is adjusting activity budgets to accommodate underruns and overruns.

**Overall**

**Total Projected Budget from All Sources**

**This Report Period**

N/A

**To Date**

\$67,575,964.00



<b>Total Budget</b>	\$3.00	\$67,575,964.00
<b>Total Obligated</b>	\$80,188.22	\$57,564,806.13
<b>Total Funds Drawdown</b>	\$80,188.22	\$57,564,806.13
<b>Program Funds Drawdown</b>	\$80,188.22	\$57,558,167.63
<b>Program Income Drawdown</b>	\$0.00	\$6,638.50
<b>Program Income Received</b>	\$0.00	\$6,638.50
<b>Total Funds Expended</b>	\$79,049.20	\$57,573,282.58
<b>Match Contributed</b>	\$0.00	\$0.00

## Progress Toward Required Numeric Targets

<b>Requirement</b>	<b>Required</b>	<b>To Date</b>
<b>Overall Benefit Percentage (Projected)</b>		53.49%
<b>Overall Benefit Percentage (Actual)</b>		56.20%
<b>Minimum Non-Federal Match</b>	\$0.00	\$0.00
<b>Limit on Public Services</b>	\$10,136,394.60	\$0.00
<b>Limit on Admin/Planning</b>	\$13,515,192.80	\$2,298,190.60
<b>Limit on State Admin</b>	\$0.00	\$1,164,089.11

## Progress Toward Activity Type Targets

<b>Activity Type</b>	<b>Target</b>	<b>Actual</b>
<b>Public services</b>	\$10,136,394.60	\$0.00

## Progress Toward National Objective Targets

<b>National Objective</b>	<b>Target</b>	<b>Actual</b>
<b>Low/Mod</b>	\$33,787,982.00	\$34,352,683.69

## Overall Progress Narrative:

Progress for the quarter was made in all program areas. The Public Infrastructure Projects continue to make headway with construction activities substantially completed on the 55th Street Lift Station Project, with final punch list items remaining. The Homeowner Housing Projects are progressing with some revisions slated for the Down Payment Assistance Program. The Rental Housing Program is making progress: The Cook's Court Affordable Senior Apartments leased six (6) units this quarter and the Sunset Ridge Workforce Housing Project leased three (3) units. The Economic Development Projects are making headway with the Imagine Minot Downtown Development Parking Facility's Central Parking Ramp completed with minimal punch list items remaining; Phase II of the Downtown Sewer and Water Improvements Project is 80-percent complete. Overall, the Disaster Recovery Program is maintaining compliance with the performance metrics established in the Performance Schedule outlined on pages 65-69 of the Action Plan.

The internal auditors concluded the CDBG-DR website monitoring review this quarter with the report written December 14, 2016. The CDBG-DR website will continue to be monitored quarterly. The Subrogation Compliance Review continues from last quarter and the Homeowner Compliance Rehabilitation/Reconstruction Review will continue until the expiration of compliance periods for all homeowners. Internal auditors continue to provide technical assistance as issues arise.



# Project Summary

Project #, Project Title

Project #, Project Title	This Report Period	To Date	
	Program Funds Drawdown	Project Funds Budgeted	Program Funds Drawdown
01-Admin, Administration	\$5,334.73	\$2,126,264.68	\$1,164,089.11
02-ISP, Public Infrastructure	\$50,117.56	\$20,554,378.27	\$17,218,060.10
03-Housing, Homeowner Housing	\$16,130.52	\$26,198,825.95	\$23,727,248.40
04-Rent, Rental Housing	\$135.00	\$6,665,932.17	\$6,535,429.23
05-Relo, Relocation	\$0.00	\$259,390.51	\$259,390.51
06-Plan, Planning	\$2,665.41	\$1,222,261.58	\$1,134,101.49
07-ECO REV, Economic Revitalization	\$5,805.00	\$10,548,910.84	\$7,519,848.79



## Activities

**Project # / Title:** 01-Admin / Administration

**Grantee Activity Number:** 01-0010001

**Activity Title:** City of Minot Admin

**Activity Category:**

Administration

**Project Number:**

01-Admin

**Projected Start Date:**

06/22/2012

**Benefit Type:**

( )

**National Objective:**

N/A

**Activity Status:**

Under Way

**Project Title:**

Administration

**Projected End Date:**

06/30/2016

**Completed Activity Actual End Date:**

**Responsible Organization:**

City of Minot

**Overall**

**Total Projected Budget from All Sources**

**Oct 1 thru Dec 31, 2016**

N/A

**To Date**

\$1,266,989.68

**Total Budget**

\$0.00

\$1,266,989.68

**Total Obligated**

\$5,334.73

\$304,814.11

**Total Funds Drawdown**

\$5,334.73

\$304,814.11

**Program Funds Drawdown**

\$5,334.73

\$304,814.11

**Program Income Drawdown**

\$0.00

\$0.00

**Program Income Received**

\$0.00

\$0.00

**Total Funds Expended**

\$4,195.71

\$304,814.11

City of Minot

\$4,195.71

\$304,814.11

**Match Contributed**

\$0.00

\$0.00

**Activity Description:**

Administration of disaster recovery grant and oversight of contractor procured to assist with program development and implementation.

Amendment 8, Moved \$24,000 to project delivery for cost of Class III studies on demos for State Historic Preservation Office.

Amendment 10, Reduced program administration budget. Funds were moved to Acquisition of Flooded Properties activity.

**Location Description:**

City of Minot, ND





### Activity Progress Narrative:

This activity is used to pay the expenses incurred by the City as it administers the grant funds. Activities include creation of vouchers, drawing down funds from DRGR and other administrative duties associated with the grant.

### Accomplishments Performance Measures

No Accomplishments Performance Measures

### Beneficiaries Performance Measures

No Beneficiaries Performance Measures found.

### Activity Locations

No Activity Locations found.

### Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

#### Other Funding Sources

Amount

No Other Funding Sources Found

Total Other Funding Sources

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**Grantee Activity Number:** 01-0020001

**Activity Title:** CDM Smith Admin

**Activity Category:**

Administration

**Project Number:**

01-Admin

**Projected Start Date:**

06/22/2012

**Benefit Type:**

( )

**National Objective:**

N/A

**Activity Status:**

Under Way

**Project Title:**

Administration

**Projected End Date:**

06/30/2016

**Completed Activity Actual End Date:**

**Responsible Organization:**

CDM Smith

<b>Overall</b>	<b>Oct 1 thru Dec 31, 2016</b>	<b>To Date</b>
<b>Total Projected Budget from All Sources</b>	N/A	\$859,275.00
<b>Total Budget</b>	\$0.00	\$859,275.00
<b>Total Obligated</b>	\$0.00	\$859,275.00
<b>Total Funds Drawdown</b>	\$0.00	\$859,275.00
<b>Program Funds Drawdown</b>	\$0.00	\$859,275.00
<b>Program Income Drawdown</b>	\$0.00	\$0.00
<b>Program Income Received</b>	\$0.00	\$0.00
<b>Total Funds Expended</b>	\$0.00	\$859,275.00
CDM Smith	\$0.00	\$859,275.00
<b>Match Contributed</b>	\$0.00	\$0.00

**Activity Description:**

To assist with the administration and implementation of disaster recovery projects.

Amendment 13, Admin amount adjusted.

**Location Description:**

City of Minot, ND

**Activity Progress Narrative:**

This activity is used to account for the cost of staff to create policies, procedures, public outreach, and general program management.

**Accomplishments Performance Measures**

**No Accomplishments Performance Measures**



## Beneficiaries Performance Measures

No Beneficiaries Performance Measures found.

## Activity Locations

No Activity Locations found.

## Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

### Other Funding Sources

Amount

No Other Funding Sources Found

Total Other Funding Sources

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## Project # / Title: 02-ISP / Public Infrastructure

**Grantee Activity Number:** 02-0013458

**Activity Title:** Landfill Expansion

**Activity Category:**

Rehabilitation/reconstruction of public facilities

**Project Number:**

02-ISP

**Projected Start Date:**

06/22/2012

**Benefit Type:**

Area ( )

**National Objective:**

Urgent Need

**Activity Status:**

Under Way

**Project Title:**

Public Infrastructure

**Projected End Date:**

06/30/2016

**Completed Activity Actual End Date:**

**Responsible Organization:**

City of Minot

### Overall

**Total Projected Budget from All Sources**

### Oct 1 thru Dec 31, 2016

N/A

### To Date

\$3,746,698.72

**Total Budget**

\$0.00

\$3,746,698.72

**Total Obligated**

\$0.00

\$880,946.46

**Total Funds Drawdown**

\$0.00

\$880,946.46

**Program Funds Drawdown**

\$0.00

\$880,946.46

**Program Income Drawdown**

\$0.00

\$0.00

**Program Income Received**

\$0.00

\$0.00

**Total Funds Expended**

\$0.00

\$880,946.46

City of Minot

\$0.00

\$880,946.46



**Match Contributed**

\$0.00

\$0.00

**Activity Description:**

Direct impact from flood debris has exceeded landfill capacity. According to the Director of Public Works, pre-flood inert waste averaged about 20,000 tons per year. In 2011, inert waste totaled 120,000 tons. Municipal solid waste averaged 60,000 tons per year for 2009 and 2010. In 2011, this jumped by 20 percent to 72,000 tons. A new cell will be added to the existing landfill operation. Initially this cell will operate concurrent with the other landfill cells until they are phased out. The expansion of the landfill ensures the city landfill will have the capacity to continue to receive debris from the flooded area as homes are demolished. This will ensure there are no hazardous or unsafe issues in neighborhoods recovering from the flood.

Amendment 3, Itemized project delivery amount added to the activity.

Amendment 7, Project delivery amount adjusted.

Amendment 9, Project delivery amount adjusted.

**Location Description:**

City of Minot, ND

**Activity Progress Narrative:**

The City is having an appraisal conducted on a property, which is under consideration for the landfill expansion.

**Accomplishments Performance Measures**

	This Report Period	Cumulative Actual Total / Expected
	Total	Total
# of public facilities	0	1/1

**Beneficiaries Performance Measures**

**No Beneficiaries Performance Measures found.**

**Activity Locations**

**No Activity Locations found.**

**Other Funding Sources Budgeted - Detail**

**No Other Match Funding Sources Found**

Other Funding Sources	Amount
No Other Funding Sources Found	
Total Other Funding Sources	



**Grantee Activity Number: 02-0020001**

**Activity Title: Northern Sewer Project**

**Activity Category:**

Construction/reconstruction of water/sewer lines or systems

**Project Number:**

02-ISP

**Projected Start Date:**

06/22/2012

**Benefit Type:**

Area ( )

**National Objective:**

Urgent Need

**Activity Status:**

Under Way

**Project Title:**

Public Infrastructure

**Projected End Date:**

06/30/2016

**Completed Activity Actual End Date:**

**Responsible Organization:**

City of Minot

<b>Overall</b>	<b>Oct 1 thru Dec 31, 2016</b>	<b>To Date</b>
<b>Total Projected Budget from All Sources</b>	N/A	\$6,323,245.36
<b>Total Budget</b>	\$0.00	\$6,323,245.36
<b>Total Obligated</b>	\$1,485.00	\$5,880,323.58
<b>Total Funds Drawdown</b>	\$1,485.00	\$5,880,323.58
<b>Program Funds Drawdown</b>	\$1,485.00	\$5,880,323.58
<b>Program Income Drawdown</b>	\$0.00	\$0.00
<b>Program Income Received</b>	\$0.00	\$0.00
<b>Total Funds Expended</b>	\$1,485.00	\$5,880,323.58
City of Minot	\$1,485.00	\$5,880,323.58
<b>Match Contributed</b>	\$0.00	\$0.00

**Activity Description:**

Due to the anticipated relocation of residents from the valley to the north hill area, infrastructure improvements must be made to provide for the population shifts. The current flow of sewage from the north hill area flows into the valley and during the flood event caused more stress on the Valley Force Main. This activity will construct a new main to redirect some of the flow around the valley directly to the collection system. The activity proposes 9,400 linear feet (LF) of new lines, 4,800 LF of line cleaning and replacement, and a new lift station.

Amendment 3, Itemized project delivery amounts were added to the activity.

Amendment 5, Upon a thorough review of beneficiary data for this CDBG-DR project, the City has amended its Disaster Recovery Action Plan. The City changed the Northern Sewer public facility's national objective from Low - Mod to Urgent Need.

Amendment 7, Project delivery amount adjusted.

Amendment 9, Project delivery amount adjusted.

Amendment 10, Project costs were lower than anticipated.

Amendment 12, Project delivery amount adjusted.

Amendment 13, Project delivery amount adjusted.



### Location Description:

55th Street NE Sewer located in the City of Minot, ND

### Activity Progress Narrative:

The Phase II contract was awarded in June of 2015 for construction of the 55th Street Lift Station. Work is substantially complete with contractor working on final punch list items. Project anticipated to be completed in February 2017.

### Accomplishments Performance Measures

	This Report Period	Cumulative Actual Total / Expected
	Total	Total
# of Linear feet of Public	0	14200/14200

### Beneficiaries Performance Measures

No Beneficiaries Performance Measures found.

### Activity Locations

No Activity Locations found.

### Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources	Amount
No Other Funding Sources Found	
Total Other Funding Sources	

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**Grantee Activity Number: 02-0033580**

**Activity Title: Master Lift Station**

**Activity Category:**

Construction/reconstruction of water/sewer lines or systems

**Project Number:**

02-ISP

**Projected Start Date:**

06/22/2012

**Benefit Type:**

Area ( )

**National Objective:**

Low/Mod

**Activity Status:**

Completed

**Project Title:**

Public Infrastructure

**Projected End Date:**

06/30/2016

**Completed Activity Actual End Date:**

**Responsible Organization:**

City of Minot

<b>Overall</b>	<b>Oct 1 thru Dec 31, 2016</b>	<b>To Date</b>
<b>Total Projected Budget from All Sources</b>	N/A	\$3,079,217.41
<b>Total Budget</b>	\$0.00	\$3,079,217.41
<b>Total Obligated</b>	\$0.00	\$3,079,217.41
<b>Total Funds Drawdown</b>	\$0.00	\$3,079,217.41
<b>Program Funds Drawdown</b>	\$0.00	\$3,079,217.41
<b>Program Income Drawdown</b>	\$0.00	\$0.00
<b>Program Income Received</b>	\$0.00	\$0.00
<b>Total Funds Expended</b>	\$0.00	\$3,079,217.41
City of Minot	\$0.00	\$3,079,217.41
<b>Match Contributed</b>	\$0.00	\$0.00

**Activity Description:**

This activity plans to upgrade the Master Lift Station that conveys 80% of the City's sewage flow to the wastewater treatment center. During the flood event, the system experienced several lift station failures putting pressure on the capacity of the Master Lift Station. Since 80% of the flow goes through this lift, its failure to handle the capacity during this and future storm events may cause health concerns for the surrounding neighborhood by discharging into homes and retention area. Upgrading the lift station ensures the homes in the valley being rehabilitated and reconstructed will have adequate sewer service.

Amendment 1, The City deleted the 3rd Street Sewer System Improvements and transferred the funds to the Master Lift Station.

Amendment 3, Itemized project delivery amount added to the activity.

Amendment 5, Upon a thorough review of beneficiary data for this CDBG-DR project, the City has amended its Disaster Recovery Action Plan. The City changed the Master Lift Station public facility's national objective from Urgent Need to Low - Mod.

Amendment 7, Project delivery amount adjusted.

Amendment 9, Project delivery amount adjusted.

Amendment 12, Activity and project delivery amounts adjusted.



### Location Description:

1525 HWY 2 & 52 East, City of Minot, ND

### Activity Progress Narrative:

Activity is complete.

### Accomplishments Performance Measures

	This Report Period	Cumulative Actual Total / Expected
	Total	Total
# of public facilities	0	1/1

### Beneficiaries Performance Measures

No Beneficiaries Performance Measures found.

### Activity Locations

No Activity Locations found.

### Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources	Amount
No Other Funding Sources Found	
Total Other Funding Sources	

---



<b>Grantee Activity Number:</b>	<b>02-0100001</b>
<b>Activity Title:</b>	<b>6th Street SW Underpass &amp; Storm Drain</b>

**Activity Category:**

Construction/reconstruction of water lift stations

**Project Number:**

02-ISP

**Projected Start Date:**

06/22/2012

**Benefit Type:**

Area ( )

**National Objective:**

Urgent Need

**Activity Status:**

Under Way

**Project Title:**

Public Infrastructure

**Projected End Date:**

06/30/2016

**Completed Activity Actual End Date:**

**Responsible Organization:**

City of Minot

<b>Overall</b>	<b>Oct 1 thru Dec 31, 2016</b>	<b>To Date</b>
<b>Total Projected Budget from All Sources</b>	N/A	\$2,345,340.30
<b>Total Budget</b>	\$0.00	\$2,345,340.30
<b>Total Obligated</b>	\$540.00	\$2,344,395.27
<b>Total Funds Drawdown</b>	\$540.00	\$2,344,395.27
<b>Program Funds Drawdown</b>	\$540.00	\$2,344,395.27
<b>Program Income Drawdown</b>	\$0.00	\$0.00
<b>Program Income Received</b>	\$0.00	\$0.00
<b>Total Funds Expended</b>	\$540.00	\$2,344,395.27
City of Minot	\$540.00	\$2,344,395.27
<b>Match Contributed</b>	\$0.00	\$0.00

**Activity Description:**

The 6th Street Underpass was completely flooded and impassible for two weeks following the 2011 flood. The underpass experiences frequent flooding disrupting the City of Minot's transportation network, with impacts including significantly increased time for emergency services to respond to properties located on the north side of the underpass. Frequently, the depth of water within the underpass is in excess of four feet. The primary cause for this deficiency is the capacity of the existing pump station and force main, located on the north side of the 6th Street Underpass adjacent to 2nd Avenue Southwest. The pump station and associated 12-inch force main have a capacity of approximately 1,600 gallons per minute (gpm). This location has experienced flows of approximately 70,000 gpm.

Amendment 3, Itemized project delivery amount added to the activity.

Amendment 7, Project delivery amount adjusted.

Amendment 9, Project delivery amount adjusted.

Amendment 12, Project delivery amount adjusted.

Amendment 13, Project delivery amount adjusted.

**Location Description:**

6th Street Underpass; 620 2nd Ave SW, City of Minot, ND



### Activity Progress Narrative:

The 6th Street Pump Station was substantially completed during the 2nd quarter; start up of the pumps occurred in June. One punch list item remains with final payment and paperwork expected to be completed in February 2017.

### Accomplishments Performance Measures

**No Accomplishments Performance Measures**

### Beneficiaries Performance Measures

**No Beneficiaries Performance Measures found.**

### Activity Locations

**No Activity Locations found.**

### Other Funding Sources Budgeted - Detail

**No Other Match Funding Sources Found**

#### Other Funding Sources

**Amount**

No Other Funding Sources Found

Total Other Funding Sources

---



**Grantee Activity Number: 02-0110001**

**Activity Title: Fire Station and Apparatus**

**Activity Category:**

Acquisition, construction, reconstruction of public facilities

**Project Number:**

02-ISP

**Projected Start Date:**

06/22/2012

**Benefit Type:**

Area ( )

**National Objective:**

Urgent Need

**Activity Status:**

Under Way

**Project Title:**

Public Infrastructure

**Projected End Date:**

06/30/2016

**Completed Activity Actual End Date:**

**Responsible Organization:**

City of Minot

<b>Overall</b>	<b>Oct 1 thru Dec 31, 2016</b>	<b>To Date</b>
<b>Total Projected Budget from All Sources</b>	N/A	\$3,256,474.69
<b>Total Budget</b>	\$0.00	\$3,256,474.69
<b>Total Obligated</b>	\$48,092.56	\$3,229,775.59
<b>Total Funds Drawdown</b>	\$48,092.56	\$3,229,775.59
<b>Program Funds Drawdown</b>	\$48,092.56	\$3,229,775.59
<b>Program Income Drawdown</b>	\$0.00	\$0.00
<b>Program Income Received</b>	\$0.00	\$0.00
<b>Total Funds Expended</b>	\$48,092.56	\$3,229,775.59
City of Minot	\$48,092.56	\$3,229,775.59
<b>Match Contributed</b>	\$0.00	\$0.00

**Activity Description:**

Due to extensive displacement of residents and the shift in population as a result of the flood, the current fire and emergency services are not adequate to serve the new population. The new fire station will be necessary to ensure adequate fire and emergency service for new housing development in the City. This fire station will serve the neighborhood at 55th Street Crossing and the southeast part of Minot where flood victims have relocated.

Amendment 3, Itemized project delivery amount added to the activity.

Amendment 7, Project delivery amount adjusted.

Amendment 9, Project delivery amount adjusted.

Amendment 12, Project delivery amount adjusted.

Amendment 13, Project delivery amount adjusted.

**Location Description:**

55th Crossing SE, City of Minot, ND

**Activity Progress Narrative:**



Fire Station is complete. The final payment was made during the quarter.

## Accomplishments Performance Measures

	This Report Period	Cumulative Actual Total / Expected
	Total	Total
# of public facilities	0	1/1

## Beneficiaries Performance Measures

No Beneficiaries Performance Measures found.

## Activity Locations

No Activity Locations found.

## Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources	Amount
No Other Funding Sources Found	
Total Other Funding Sources	

## Project # / Title: 03-Housing / Homeowner Housing

<b>Grantee Activity Number:</b>	<b>03-0013609</b>
<b>Activity Title:</b>	<b>55th Street Crossing Affordable Housing Dev</b>

**Activity Category:**

Construction/reconstruction of water/sewer lines or systems

**Project Number:**

03-Housing

**Projected Start Date:**

06/22/2012

**Benefit Type:**

Direct ( HouseHold )

**National Objective:**

Low/Mod

**Activity Status:**

Under Way

**Project Title:**

Homeowner Housing

**Projected End Date:**

06/30/2016

**Completed Activity Actual End Date:**

**Responsible Organization:**

City of Minot



<b>Overall</b>	<b>Oct 1 thru Dec 31, 2016</b>	<b>To Date</b>
<b>Total Projected Budget from All Sources</b>	N/A	\$5,095,829.69
<b>Total Budget</b>	\$3.00	\$5,095,829.69
<b>Total Obligated</b>	\$675.00	\$5,086,919.69
<b>Total Funds Drawdown</b>	\$675.00	\$5,086,919.69
<b>Program Funds Drawdown</b>	\$675.00	\$5,086,919.69
<b>Program Income Drawdown</b>	\$0.00	\$0.00
<b>Program Income Received</b>	\$0.00	\$0.00
<b>Total Funds Expended</b>	\$675.00	\$5,086,919.69
City of Minot	\$675.00	\$5,086,919.69
<b>Match Contributed</b>	\$0.00	\$0.00

### Activity Description:

The City of Minot is working with the developer to provide up to \$5,100,489.49 in CDBG-DR funds for infrastructure costs (including 22,400 linear feet of streets, sewer and water lines, etc.) allowing the developer to commit at least 51 percent of housing units developed to be affordable to low-and-moderate income households.

Amendment 3, Itemized project delivery amount added to the activity.

Amendment 4, The name of the Northern Housing Development Infrastructure project is changed to the 55th Street Crossing Affordable Housing Development Infrastructure.

Amendment 7, Project delivery amount adjusted.

Amendment 9, Project delivery amount adjusted.

Amendment 13, Project delivery amount adjusted.

### Location Description:

Located at the corner of 55th Street and 16th Avenue SE, Minot, ND

### Activity Progress Narrative:

Final payment was processed during the fourth quarter of 2015. Forty (40) dwelling units (20 twin homes) have been constructed or are under construction by the developer.

### Accomplishments Performance Measures

**No Accomplishments Performance Measures**

### Beneficiaries Performance Measures

**No Beneficiaries Performance Measures found.**

### Activity Locations

**No Activity Locations found.**



## Other Funding Sources Budgeted - Detail

### No Other Match Funding Sources Found

#### Other Funding Sources

Amount

No Other Funding Sources Found

Total Other Funding Sources

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**Grantee Activity Number:** 03-0030001

**Activity Title:** Acquisition of Flooded Properties

**Activity Category:**

Acquisition - buyout of residential properties

**Project Number:**

03-Housing

**Projected Start Date:**

06/22/2012

**Benefit Type:**

Direct ( HouseHold )

**National Objective:**

Urgent Need

**Program Income Account:**

Acquisition Program Income

**Activity Status:**

Under Way

**Project Title:**

Homeowner Housing

**Projected End Date:**

06/30/2016

**Completed Activity Actual End Date:**

**Responsible Organization:**

City of Minot

<b>Overall</b>	<b>Oct 1 thru Dec 31, 2016</b>	<b>To Date</b>
<b>Total Projected Budget from All Sources</b>	N/A	\$5,973,923.09
<b>Total Budget</b>	\$0.00	\$5,973,923.09
<b>Total Obligated</b>	\$15,320.52	\$3,678,650.89
<b>Total Funds Drawdown</b>	\$15,320.52	\$3,678,650.89
<b>Program Funds Drawdown</b>	\$15,320.52	\$3,672,012.39
<b>Program Income Drawdown</b>	\$0.00	\$6,638.50
<b>Program Income Received</b>	\$0.00	\$6,638.50
<b>Total Funds Expended</b>	\$15,320.52	\$3,678,650.89
City of Minot	\$15,320.52	\$3,678,650.89
<b>Match Contributed</b>	\$0.00	\$0.00

**Activity Description:**

The City of Minot is using CDBG-DR funds to provide a 25 percent match to homeowners participating in the City's voluntary acquisition of flooded properties. The acquisition of these properties will allow the City to have better access to flood control options. This will protect flood survivors from future flooding and devastation.

Amendment 2, Reduced funding amount from \$6,000,000 to \$4,000,000 and reallocated the \$2,000,000 to create a new and separate activity - Demolition of Flooded Properties.

Amendment 3, Itemized project delivery amount added to the activity.

Amendment 7, Activity completed. Monies being moved into Downtown Water and Sewer Improvements activity, Demolition and Affordable Senior Apartments.

Amendment 8, Activity completed. Other costs were incurred.

Amendment 10, Recaptured monies are being transferred to this activity.

Amendment 11, Funds needed to make payments on other projects.

Amendment 12, Project delivery and activity amounts adjusted.

Amendment 13, Project delivery amount adjusted.



### Location Description:

City of Minot, ND

### Activity Progress Narrative:

Acquisition activities that occurred during the quarter include review of appraisals, negotiation of offers, and case management.

### Accomplishments Performance Measures

	This Report Period	Cumulative Actual Total / Expected
	Total	Total
# of Properties	0	90/83

### Beneficiaries Performance Measures

	This Report Period			Cumulative Actual Total / Expected			
	Low	Mod	Total	Low	Mod	Total	Low/Mod
# of Households	0	0	0	2/0	14/0	89/83	17.98
# Owner Households	0	0	0	2/0	14/0	89/83	17.98

### Activity Locations

No Activity Locations found.

### Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources	Amount
No Other Funding Sources Found	
Total Other Funding Sources	





**Grantee Activity Number:** 03-0070001

**Activity Title:** Down Payment Assistance

**Activity Category:**

Homeownership Assistance to low- and moderate-income

**Project Number:**

03-Housing

**Projected Start Date:**

07/01/2015

**Benefit Type:**

Direct ( HouseHold )

**National Objective:**

Low/Mod

**Activity Status:**

Under Way

**Project Title:**

Homeowner Housing

**Projected End Date:**

06/30/2016

**Completed Activity Actual End Date:**

**Responsible Organization:**

City of Minot

<b>Overall</b>	<b>Oct 1 thru Dec 31, 2016</b>	<b>To Date</b>
<b>Total Projected Budget from All Sources</b>	N/A	\$162,614.30
<b>Total Budget</b>	\$0.00	\$162,614.30
<b>Total Obligated</b>	\$135.00	\$26,857.45
<b>Total Funds Drawdown</b>	\$135.00	\$26,857.45
<b>Program Funds Drawdown</b>	\$135.00	\$26,857.45
<b>Program Income Drawdown</b>	\$0.00	\$0.00
<b>Program Income Received</b>	\$0.00	\$0.00
<b>Total Funds Expended</b>	\$135.00	\$35,333.90
City of Minot	\$135.00	\$35,333.90
<b>Match Contributed</b>	\$0.00	\$0.00

**Activity Description:**

Amendment 10, New activity created.

The purpose of the Down Payment and Closing Cost Program (DPCC) is to help create affordable home ownership opportunities outside the flood inundation area to eligible citizens still trying to recover from the June 2011 flood, and to eligible households being relocated through the City's efforts to acquire flooded properties. Through this program, the City endeavors to stabilize the workforce with efforts to increase home ownership opportunities.

Amendment 12, Project delivery and activity amounts adjusted. Project costs are anticipated to be lower.

Amendment 13, Project delivery amount adjusted.

**Location Description:**

Minot, ND

**Activity Progress Narrative:**

Modifications are being made to the Down Payment Assistance program to make the program more viable.



## Accomplishments Performance Measures

	This Report Period		Cumulative Actual Total / Expected	
	Total		Total	
# of Housing Units	0		2/10	
# of Singlefamily Units	0		2/10	

## Beneficiaries Performance Measures

	This Report Period			Cumulative Actual Total / Expected			
	Low	Mod	Total	Low	Mod	Total	Low/Mod
# of Households	0	0	0	0/0	2/10	2/10	100.00
# Owner Households	0	0	0	0/0	2/10	2/10	100.00

## Activity Locations

No Activity Locations found.

## Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources	Amount
No Other Funding Sources Found	
Total Other Funding Sources	

## Project # / Title: 04-Rent / Rental Housing

<b>Grantee Activity Number:</b>	<b>04-0010001</b>
<b>Activity Title:</b>	<b>Cook's Court Affordable Senior Apartments</b>

### Activity Category:

Construction of new housing

### Project Number:

04-Rent

### Projected Start Date:

10/01/2013

### Benefit Type:

Direct ( HouseHold )

### National Objective:

Low/Mod

### Activity Status:

Under Way

### Project Title:

Rental Housing

### Projected End Date:

06/30/2016

### Completed Activity Actual End Date:

### Responsible Organization:

City of Minot

## Overall

Total Projected Budget from All Sources

Oct 1 thru Dec 31, 2016

N/A

To Date

\$1,851,874.39



<b>Total Budget</b>	\$0.00	\$1,851,874.39
<b>Total Obligated</b>	\$0.00	\$1,821,146.60
<b>Total Funds Drawdown</b>	\$0.00	\$1,821,146.60
<b>Program Funds Drawdown</b>	\$0.00	\$1,821,146.60
<b>Program Income Drawdown</b>	\$0.00	\$0.00
<b>Program Income Received</b>	\$0.00	\$0.00
<b>Total Funds Expended</b>	\$0.00	\$1,821,146.60
City of Minot	\$0.00	\$1,821,146.60
<b>Match Contributed</b>	\$0.00	\$0.00

### Activity Description:

Affordable rental housing for senior citizens.

The City is deleting the activity of "Acquisition of Vacant or Abandoned Lots for Affordable Housing", budgeted at \$7,300,000 in favor of a solution which will benefit many more rental candidates. The City proposes to provide funds to assist in the development of Affordable Rental Housing. The City is working with the Minot Housing Authority (Public Housing) and a non-profit to provide Affordable Senior Apartments, which will benefit 100% low-and-moderate income individuals. Project scope involves stormwater, water lines, sanitary sewer, road improvements, site development and foundation remediation work, as well as funds to assist with the purchase of land for the elderly housing project.

Amendment 6, New activity added.

Amendment 7, The Cook's Court affordable rental project will be allocated an additional \$982,000 due to unsuitable fill material being placed on the property by a former owner. Project delivery amount adjusted.

Amendment 9, Project delivery amount adjusted.

Amendment 10, Project costs were lower than anticipated.

Amendment 12, Project delivery and activity amounts adjusted. Project is nearing completion and costs are anticipated to be lower.

Amendment 13, Project delivery amount adjusted.

### Location Description:

1810 2nd Street SE, Minot, ND 58701

### Activity Progress Narrative:

Six (6) Cook's Court apartments were leased during the quarter.

### Accomplishments Performance Measures

	This Report Period		Cumulative Actual Total / Expected	
	Total		Total	
# of Housing Units	0		40/40	
# of Multifamily Units	0		40/40	

### Beneficiaries Performance Measures

	This Report Period			Cumulative Actual Total / Expected			
	Low	Mod	Total	Low	Mod	Total	Low/Mod
# of Households	1	5	6	11/20	27/20	38/40	100.00



# Renter Households	1	5	6	11/20	27/20	38/40	100.00
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### Activity Locations

No Activity Locations found.

### Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

#### Other Funding Sources

Amount

No Other Funding Sources Found

Total Other Funding Sources

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<b>Grantee Activity Number:</b>	<b>04-0020001</b>
<b>Activity Title:</b>	<b>Sunset Ridge Workforce Housing</b>

**Activity Category:**

Construction of new housing

**Project Number:**

04-Rent

**Projected Start Date:**

07/01/2015

**Benefit Type:**

Direct ( HouseHold )

**National Objective:**

Low/Mod

**Activity Status:**

Under Way

**Project Title:**

Rental Housing

**Projected End Date:**

06/30/2016

**Completed Activity Actual End Date:**

**Responsible Organization:**

City of Minot

<b>Overall</b>	<b>Oct 1 thru Dec 31, 2016</b>	<b>To Date</b>
<b>Total Projected Budget from All Sources</b>	N/A	\$127,338.07
<b>Total Budget</b>	\$0.00	\$127,338.07
<b>Total Obligated</b>	\$0.00	\$124,638.07
<b>Total Funds Drawdown</b>	\$0.00	\$124,638.07
<b>Program Funds Drawdown</b>	\$0.00	\$124,638.07
<b>Program Income Drawdown</b>	\$0.00	\$0.00
<b>Program Income Received</b>	\$0.00	\$0.00
<b>Total Funds Expended</b>	\$0.00	\$124,638.07
City of Minot	\$0.00	\$124,638.07
<b>Match Contributed</b>	\$0.00	\$0.00

**Activity Description:**

Beyond Shelter, Inc., in partnership with the Minot Housing Authority will develop 74 affordable housing units on approximately 6.7 acres at the intersection of 36th Ave NW and Kodiak St NW, Minot, ND. The Project will be constructed in two phases with Phase One having a unit mix of eight (8) one-bedroom units (3 fully accessible), twenty (20) two-bedroom units (3 fully accessible), and seven (7) three-bedroom units and Phase Two having a unit mix of nine (9) one-bedroom units (3 fully accessible), twenty-two (22) two-bedroom units (3 fully accessible), and eight (8) three-bedroom units. All of the units built will benefit households having initial incomes at or below 80% of Median Family Income (MFI). CDBG-DR funds will be utilized for the purchase of the land.

Amendment 10, New activity created.

Amendment 11, Budget adjustment.

Amendment 12, Project delivery amount adjusted.

Amendment 13, Project delivery amount adjusted.

**Location Description:**

36th Ave NW and Kodiak St NW, Minot, ND

**Activity Progress Narrative:**



Three (3) Sunset Ridge apartments were leased during the quarter.

### Accomplishments Performance Measures

	This Report Period		Cumulative Actual Total / Expected	
		Total		Total
# of Housing Units		3		77/74
# of Multifamily Units		3		77/74

### Beneficiaries Performance Measures

	This Report Period			Cumulative Actual Total / Expected			
	Low	Mod	Total	Low	Mod	Total	Low/Mod
# of Households	2	1	3	2/0	1/74	3/74	100.00
# Renter Households	2	1	3	2/0	1/74	3/74	100.00

### Activity Locations

No Activity Locations found.

### Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources	Amount
No Other Funding Sources Found	
Total Other Funding Sources	



**Grantee Activity Number:** 04-0030001

**Activity Title:** Small Rental Program

**Activity Category:**

Rehabilitation/reconstruction of residential structures

**Project Number:**

04-Rent

**Projected Start Date:**

10/01/2013

**Benefit Type:**

Direct ( HouseHold )

**National Objective:**

Low/Mod

**Activity Status:**

Under Way

**Project Title:**

Rental Housing

**Projected End Date:**

06/30/2016

**Completed Activity Actual End Date:**

**Responsible Organization:**

City of Minot

<b>Overall</b>	<b>Oct 1 thru Dec 31, 2016</b>	<b>To Date</b>
<b>Total Projected Budget from All Sources</b>	N/A	\$3,811,702.26
<b>Total Budget</b>	\$0.00	\$3,811,702.26
<b>Total Obligated</b>	\$0.00	\$3,716,245.76
<b>Total Funds Drawdown</b>	\$0.00	\$3,716,245.76
<b>Program Funds Drawdown</b>	\$0.00	\$3,716,245.76
<b>Program Income Drawdown</b>	\$0.00	\$0.00
<b>Program Income Received</b>	\$0.00	\$0.00
<b>Total Funds Expended</b>	\$0.00	\$3,716,245.76
City of Minot	\$0.00	\$3,716,245.76
<b>Match Contributed</b>	\$0.00	\$0.00

**Activity Description:**

Rehabilitation and reconstruction of small rental housing units.

Amendment 6, New activity added. The City will provide rehabilitation or reconstruction of small rental units (1-4 units) damaged by the 2011 flood. It will be required the units be leased to persons of low and moderate income for a minimum of five years.

Amendment 7, Applications for the Small Rental Rehabilitation/Reconstruction program have been received. There are fewer applications than the City anticipated; therefore, funds are being moved into other needed activities.

Amendment 8, The Small Rental Rehab Program moved \$175,000 to the Relocation Activity and \$50,000 is being moved to the Demolition Activity.

Amendment 9, Funds being moved from Rental Rehabilitation into Rehabilitation and Reconstruction of Flooded Properties and Preparedness Plan. Project delivery adjusted.

Amendment 10, Project costs were lower than anticipated.

Amendment 12, Project delivery and activity amounts adjusted.

**Location Description:**

City of Minot, ND



### Activity Progress Narrative:

Activity is complete.

### Accomplishments Performance Measures

	This Report Period Total	Cumulative Actual Total / Expected Total
# of Properties	0	12/12

	This Report Period Total	Cumulative Actual Total / Expected Total
# of Housing Units	0	21/21
# of Multifamily Units	0	15/15
# of Singlefamily Units	0	6/6

### Beneficiaries Performance Measures

	This Report Period			Cumulative Actual Total / Expected			
	Low	Mod	Total	Low	Mod	Total	Low/Mod
# of Households	0	0	0	9/0	7/21	16/21	100.00
# Owner Households	0	0	0	0/0	2/2	2/2	100.00
# Renter Households	0	0	0	9/0	5/19	14/19	100.00

### Activity Locations

No Activity Locations found.

### Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources	Amount
No Other Funding Sources Found	
Total Other Funding Sources	

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**Grantee Activity Number:** 04-0040001

**Activity Title:** Fieldcrest Workforce Housing

**Activity Category:**

Construction of new housing

**Project Number:**

04-Rent

**Projected Start Date:**

10/01/2013

**Benefit Type:**

Direct ( HouseHold )

**National Objective:**

Low/Mod

**Activity Status:**

Under Way

**Project Title:**

Rental Housing

**Projected End Date:**

06/30/2016

**Completed Activity Actual End Date:**

**Responsible Organization:**

City of Minot

<b>Overall</b>	<b>Oct 1 thru Dec 31, 2016</b>	<b>To Date</b>
<b>Total Projected Budget from All Sources</b>	N/A	\$875,017.45
<b>Total Budget</b>	\$0.00	\$875,017.45
<b>Total Obligated</b>	\$135.00	\$873,398.80
<b>Total Funds Drawdown</b>	\$135.00	\$873,398.80
<b>Program Funds Drawdown</b>	\$135.00	\$873,398.80
<b>Program Income Drawdown</b>	\$0.00	\$0.00
<b>Program Income Received</b>	\$0.00	\$0.00
<b>Total Funds Expended</b>	\$135.00	\$873,398.80
City of Minot	\$135.00	\$873,398.80
<b>Match Contributed</b>	\$0.00	\$0.00

**Activity Description:**

Affordable rental housing for critical workers.

The City is deleting the activity of "Acquisition of Vacant or Abandoned Lots for Affordable Housing", which was budgeted at \$7,300,000 in favor of a solution which will benefit many more rental candidates. The City proposes to provide funds to assist in the development of Affordable Rental Housing. The City is working with the Minot Housing Authority (Public Housing) and a non-profit to provide a Mixed-Use Rental Development leveraging low-income tax credits and State tax incentives. This project will benefit 100% low-and-moderate income individuals. Project scope includes sanitary sewer infrastructure, as well as funds to acquire the property for multifamily housing that will include several units set aside for critical workers such as police, fire and education related professions.

Amendment 6, New activity added.

Amendment 7, Project delivery amount adjusted.

Amendment 9, Project delivery amount adjusted.

Amendment 10, Project costs were lower than anticipated.

Amendment 12, Project delivery and activity amounts adjusted. Project is nearing completion and costs are anticipated to be lower.

Amendment 13, Project delivery amount adjusted.



### Location Description:

Intersection of 36th Ave NE and 6th St NE, Minot, ND 58703

### Activity Progress Narrative:

All Fieldcrest Apartments units have been leased.

### Accomplishments Performance Measures

	This Report Period		Cumulative Actual Total / Expected	
		Total		Total
# of Housing Units		0		42/42
# of Multifamily Units		0		42/42

### Beneficiaries Performance Measures

	This Report Period			Cumulative Actual Total / Expected			
	Low	Mod	Total	Low	Mod	Total	Low/Mod
# of Households	0	0	0	11/21	27/21	42/42	90.48
# Renter Households	0	0	0	11/21	27/21	42/42	90.48

### Activity Locations

No Activity Locations found.

### Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

#### Other Funding Sources

Amount

No Other Funding Sources Found

Total Other Funding Sources

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**Project # / Title: 06-Plan / Planning**

**Grantee Activity Number: 06-0020001**

**Activity Title: Comprehensive Landfill Master Plan**

**Activity Category:**

Planning

**Activity Status:**

Under Way

**Project Number:**

06-Plan

**Project Title:**

Planning

**Projected Start Date:**

06/22/2012

**Projected End Date:**

06/30/2016

**Benefit Type:**

**Completed Activity Actual End Date:**



Area ( )

**National Objective:**

N/A

**Responsible Organization:**

City of Minot

<b>Overall</b>	<b>Oct 1 thru Dec 31, 2016</b>	<b>To Date</b>
<b>Total Projected Budget from All Sources</b>	N/A	\$500,337.27
<b>Total Budget</b>	\$0.00	\$500,337.27
<b>Total Obligated</b>	\$216.00	\$417,360.48
<b>Total Funds Drawdown</b>	\$216.00	\$417,360.48
<b>Program Funds Drawdown</b>	\$216.00	\$417,360.48
<b>Program Income Drawdown</b>	\$0.00	\$0.00
<b>Program Income Received</b>	\$0.00	\$0.00
<b>Total Funds Expended</b>	\$216.00	\$417,360.48
City of Minot	\$216.00	\$417,360.48
<b>Match Contributed</b>	\$0.00	\$0.00

**Activity Description:**

City needs to update existing plans based on changes brought about by the flooding. Having a comprehensive landfill master plan will ensure the City can provide basic sanitation services and disposal as the City continues to recover from the flood.

Amendment 7, Project delivery added to activity.

**Location Description:**

City of Minot, ND

**Activity Progress Narrative:**

All field exploration is complete, however, any further analysis has been put on hold pending land negotiations.

**Accomplishments Performance Measures**

**No Accomplishments Performance Measures**

**Beneficiaries Performance Measures**

**No Beneficiaries Performance Measures found.**

**Activity Locations**

**No Activity Locations found.**



## Other Funding Sources Budgeted - Detail

### No Other Match Funding Sources Found

#### Other Funding Sources

Amount

No Other Funding Sources Found

Total Other Funding Sources

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<b>Grantee Activity Number:</b>	<b>06-0060001</b>
<b>Activity Title:</b>	<b>Flood Preparedness Plan</b>

**Activity Category:**

Planning

**Project Number:**

06-Plan

**Projected Start Date:**

11/19/2014

**Benefit Type:**

Area ( )

**National Objective:**

N/A

**Activity Status:**

Under Way

**Project Title:**

Planning

**Projected End Date:**

06/30/2016

**Completed Activity Actual End Date:**

12/30/2016

**Responsible Organization:**

City of Minot

<b>Overall</b>	<b>Oct 1 thru Dec 31, 2016</b>	<b>To Date</b>
<b>Total Projected Budget from All Sources</b>	N/A	\$100,000.00
<b>Total Budget</b>	\$0.00	\$100,000.00
<b>Total Obligated</b>	\$2,449.41	\$94,816.70
<b>Total Funds Drawdown</b>	\$2,449.41	\$94,816.70
<b>Program Funds Drawdown</b>	\$2,449.41	\$94,816.70
<b>Program Income Drawdown</b>	\$0.00	\$0.00
<b>Program Income Received</b>	\$0.00	\$0.00
<b>Total Funds Expended</b>	\$2,449.41	\$94,816.70
City of Minot	\$2,449.41	\$94,816.70
<b>Match Contributed</b>	\$0.00	\$0.00

**Activity Description:**

Amendment 9, New activity - Development of Flood Preparedness Plan.

**Location Description:**

City of Minot

**Activity Progress Narrative:**

Flood Preparedness Plan is complete.

**Accomplishments Performance Measures**

	<b>This Report Period</b>	<b>Cumulative Actual Total / Expected</b>
	<b>Total</b>	<b>Total</b>
<b># of Plans or Planning Products</b>	1	1/1



## Beneficiaries Performance Measures

No Beneficiaries Performance Measures found.

## Activity Locations

No Activity Locations found.

## Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

### Other Funding Sources

Amount

No Other Funding Sources Found

Total Other Funding Sources

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## Project # / Title: 07-ECO REV / Economic Revitalization

**Grantee Activity Number:** 07-0020001

**Activity Title:** Imagine Minot Downtown Dev. Parking Facility

**Activity Category:**

Rehabilitation/reconstruction of public facilities

**Project Number:**

07-ECO REV

**Projected Start Date:**

06/22/2012

**Benefit Type:**

Area ( )

**National Objective:**

Urgent Need

**Activity Status:**

Under Way

**Project Title:**

Economic Revitalization

**Projected End Date:**

06/30/2016

**Completed Activity Actual End Date:**

**Responsible Organization:**

City of Minot

### Overall

**Total Projected Budget from All Sources**

**Oct 1 thru Dec 31, 2016**

N/A

**To Date**

\$5,535,742.34

**Total Budget**

\$0.00

\$5,535,742.34

**Total Obligated**

\$0.00

\$5,534,392.34

**Total Funds Drawdown**

\$0.00

\$5,534,392.34

**Program Funds Drawdown**

\$0.00

\$5,534,392.34



<b>Program Income Drawdown</b>	\$0.00	\$0.00
<b>Program Income Received</b>	\$0.00	\$0.00
<b>Total Funds Expended</b>	\$0.00	\$5,534,392.34
City of Minot	\$0.00	\$5,534,392.34
<b>Match Contributed</b>	\$0.00	\$0.00

### Activity Description:

This project is an opportunity to revitalize Minot's flooded downtown area with improved parking facilities and sustainable mixed use development with 20% of housing units as affordable workforce housing. The development of new affordable rental units is critical to the long term recovery of the City. The activity consists of assistance with parking for the housing units. There are two proposed rental developments with an estimated 135 units each for a total of 270 units. An estimated 54 units will be affordable per HUD's definition of affordable housing. The Renaissance and Central parking structures will contain enough spaces for the renters as well as additional spaces for the residents of Minot to park for services provided in downtown Minot. The project will serve the residents of the new development as well as all residents of the City of Minot.

Amendment 2, Increased funding amount to \$5,375,000 from \$3,000,000.

Amendment 3, Changed the National Objective from Low - Mod to Urgent Need. Itemized project delivery amount added to the activities.

Amendment 7, Project delivery amount adjusted.

Amendment 13, Project delivery amount adjusted.

### Location Description:

Downtown Minot - Renaissance Parking Lot is located at 1st St SW between 2nd Ave and 3rd Ave SW, Central Parking Lot is located at 1st St SW between 1st Ave SW and Central Ave W

### Activity Progress Narrative:

The Renaissance and Central Parking Structures are substantially complete with the contractor completing final punch list items. Winter weather prevents completion of the punch list items.

### Accomplishments Performance Measures

**No Accomplishments Performance Measures**

### Beneficiaries Performance Measures

**No Beneficiaries Performance Measures found.**

### Activity Locations

**No Activity Locations found.**

### Other Funding Sources Budgeted - Detail

**No Other Match Funding Sources Found**



**Other Funding Sources**

**Amount**

No Other Funding Sources Found

Total Other Funding Sources

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**Grantee Activity Number:** 07-0020002

**Activity Title:** Downtown Sewer and Water Improvements

**Activity Category:**

Rehabilitation/reconstruction of a public improvement

**Activity Status:**

Under Way

**Project Number:**

07-ECO REV

**Project Title:**

Economic Revitalization

**Projected Start Date:**

05/01/2014

**Projected End Date:**

06/30/2016

**Benefit Type:**

Area ( )

**Completed Activity Actual End Date:**

**National Objective:**

Low/Mod

**Responsible Organization:**

City of Minot

<b>Overall</b>	<b>Oct 1 thru Dec 31, 2016</b>	<b>To Date</b>
<b>Total Projected Budget from All Sources</b>	N/A	\$5,013,168.50
<b>Total Budget</b>	\$0.00	\$5,013,168.50
<b>Total Obligated</b>	\$5,805.00	\$1,985,456.45
<b>Total Funds Drawdown</b>	\$5,805.00	\$1,985,456.45
<b>Program Funds Drawdown</b>	\$5,805.00	\$1,985,456.45
<b>Program Income Drawdown</b>	\$0.00	\$0.00
<b>Program Income Received</b>	\$0.00	\$0.00
<b>Total Funds Expended</b>	\$5,805.00	\$1,985,456.45
City of Minot	\$5,805.00	\$1,985,456.45
<b>Match Contributed</b>	\$0.00	\$0.00

**Activity Description:**

The purpose of the Downtown Sewer and Water Improvements project would restore and improve the public infrastructure in the Central Business District, including the sanitary sewage systems, stormwater drainage systems, water distribution systems, street lighting systems, and pavement within the City of Minot's downtown redevelopment area.

Amendment 7, New activity added.

Amendment 12, Project delivery amount adjusted.

Amendment 13, Project delivery amount adjusted.

**Location Description:**

Downtown Minot

**Activity Progress Narrative:**

Phase II construction is about 80% complete. The contractor has fallen behind schedule due to construction and weather delays. Construction has been halted for the winter and completion has been extended until June 2017.



## Accomplishments Performance Measures

No Accomplishments Performance Measures

## Beneficiaries Performance Measures

No Beneficiaries Performance Measures found.

## Activity Locations

No Activity Locations found.

## Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

### Other Funding Sources

Amount

No Other Funding Sources Found

Total Other Funding Sources

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## Monitoring, Audit, and Technical Assistance

Event Type	This Report Period	To Date
Monitoring, Audits, and Technical Assistance	0	57
Monitoring Visits	0	3
Audit Visits	0	2
Technical Assistance Visits	0	2
Monitoring/Technical Assistance Visits	0	50
Report/Letter Issued	0	41

