

Grantee: Minot, ND

Grant: B-12-MT-38-0001

October 1, 2012 thru December 31, 2012 Performance Report



Grant Number:

B-12-MT-38-0001

Obligation Date:**Award Date:****Grantee Name:**

Minot, ND

Contract End Date:**Review by HUD:**

Reviewed and Approved

Grant Amount:

\$67,575,964.00

Grant Status:

Active

QPR Contact:

Sue Greenheck

Estimated P/RL Funds:**Total Budget:**

\$67,575,964.00

Disasters:**Declaration Number**

FEMA-1981-ND

Narratives**Disaster Damage:**

The City of Minot, North Dakota, which is the county seat for Ward County, was inundated with flood waters on June 22, 2011. Concern about flooding began as early as January, 2011 when Governor Jack Dalrymple declared a state emergency to provide flood protection in the Devils Lake basin. By May 20th, President Obama had issued an emergency management declaration and two major disaster declarations for Public Assistance in North Dakota. All involved snow or water and all included Ward County and the City of Minot.

The eastern portion of Saskatchewan, Canada, like North Dakota, received above normal precipitation during the summer and fall of 2010, which left the ground saturated. This was followed by above normal snowfall in the winter of 2010-2011. Water levels were high throughout the Souris River Basin.

The Mouse River (as it is referred to in North Dakota), in the Minot area, started to rise in April, 2011 and continued to rise throughout May. On May 23rd, emergency levee operations began and on May 31st the City ordered the first mandatory evacuation of thousands of people. The river crested approximately one foot lower than expected and residents were allowed to return to their homes. Subsequently, the river continued to rise.

On June 22nd, water began to overtop levees in Burlington and Minot, evacuation sirens were activated and mandatory evacuation orders were given for Burlington and Minot. At the Sherwood gauge, the first one south of the Canadian border, the Mouse River peaked at 29,700 cubic feet per second (cfs), surpassing the previous record of 14,800 cfs in 1976.

The geographic impacts include approximately 11,456 acres of land in Ward County that were inundated with anywhere between two and fifteen feet of water, impacting more than 4,800 structures throughout the valley. This includes the City of Minot, where the flood mostly impacted the portion of the City that resides in the Mouse River Valley. This is a four mile area located in the middle of the town. After the flood waters receded, Minot residents found the four mile swath of the Mouse River Valley, including the downtown area; the oldest and most heavily developed portion of the City, took the brunt of the flooding.

The damage to the City included 4,100 homes flooded with 3,100 lost or extensively damaged. There were 11,000 individuals displaced. Six of Minot's public schools were severely damaged and two completely lost. Twelve of 27 sanitary lift stations were inundated with water. All of the City's water wells were inundated, eight river storm pump stations damaged, 277 street lights damaged, and many other vital components to the City's infrastructure were damaged. This flood has left lasting damage to the City of Minot and its citizens. According to the Army Corps of Engineer's assessment, "an estimated \$600 million of property and infrastructure damage" resulted from the flood. The City of Minot was declared eligible for federal assistance under FEMA 1981-DR.

Recovery Needs:**HOUSING**

The City of Minot's unmet needs for housing are extensive. Based on the most recent data, SBA has approved \$185,653,100 at an average of \$103,601 per loan. There are 857 loans yet to be approved. Using the average of \$103,601 per loan there is an estimated \$88,786,057 in unmet needs. This corresponds to the FEMA/SBA/HUD formula which identifies an estimate of \$49,885,535.22 in unmet needs for major and severe damages. Based on the current data, the minimum unmet need for housing is at least \$49,885,535.22 and as high as \$88,786,057. The projected housing impact combines the \$185,653,100 that SBA has approved in loans plus \$88,786,057 in remaining unmet needs for a total of \$274,439,157. As of the writing of the Action Plan, FEMA reported that a total of 1,478 households were still in FEMA temporary



housing units. Of these, 1,086 are homeowner households and 392 are renter households. It has become almost impossible for renter households to find available rental units as the City of Minot has a less than 1% vacancy rate. When a rental unit does become available the costs are almost triple the pre-flood rate and outside the means for low-to-moderate income households.

INFRASTRUCTURE

Impacts to Minot's infrastructure resulted in 2,923 FEMA project worksheets obligated for the DR-1981-ND FEMA disaster. Obligated public assistance funds equal \$173,207,650. Infrastructure and public facility damage estimates totaled approximately \$368,187,378, after FEMA assistance, approximately \$178,977,378 remained in unmet needs. The following list of flood damages was reported by the City of Minot, Minot Public Schools, and the Minot Park District to the State of North Dakota Legislators in the fall of 2011:

- 6 Minot Public Schools severely damaged to include the complete loss of 2 schools
- 51 Park buildings damaged
- 5 baseball fields damaged
- 29 zoo buildings damaged, causing the zoo to close (has not reopened)
- Roosevelt pool and bathhouse lost
- Oak Park splash pad and mechanical building lost
- 9 playgrounds damaged
- 12 churches damaged
- 20 plus water system breaks
- 12 of 27 sanitary lift stations inundated with water
- 13 (all) water wells inundated with water
- 6 river pump stations damaged
- 30 to 40 sink holes from ground water
- 3 pedestrian bridges damaged
- 2 highway/street bridges damaged
- 277 street lights damaged
- 16 electrical feed points damaged
- 10 traffic lights damaged
- 1,000 traffic signs were damaged
- 51 miles of roads, sewer and water lines were damaged
- 33 miles of storm sewers damaged

ECONOMIC

Businesses located along the Mouse River were significantly impacted by flood waters. Businesses were impacted by a direct result of property loss and interruption of daily operations. These losses have an immediate impact on the lives of residents, the operations of the City of Minot, and future healthy economic development of the region. Recovery from the flood event of 2011 is critical for the businesses of the City of Minot. Strong employment, continuous services and business growth will result if steps are taken to assist in the recovery of the business sector.&nb

Recovery Needs:

sp; A survey of 867 impacted businesses shows the most pressing current needs identified by the impacted businesses in Minot (in order of importance) are construction, manufacturing, wholesale, restaurant/bar, hotel/motel, transportation, and retail workers. It appears from the report their major concern was "appropriate staffing" and housing for employees. Businesses that have rebuilt cannot find available housing for their employees. It is estimated that approximately \$52,498,621 remains in unmet needs.

Public Comment:

The City received 68 official comments on the proposed 2012 CDBG Disaster Recovery Action Plan during the public comment period. Comments were received by e-mail during the official comment period of June 26, 2012 through July 3, 2012. The Proposed 2012 CDBG Disaster Recovery Action Plan was posted on the City's websites. The Public Hearing was held on June 28, 2012 at City Hall. Approximately 77 people attended the hearing and the transcript from the hearing, as well as all received comments, are included in the Action Plan.

Overall	This Report Period	To Date
Total Projected Budget from All Sources	N/A	\$67,575,964.00
Total Budget	\$12,413,543.52	\$67,575,964.00
Total Obligated	\$2,588,350.52	\$2,588,350.52
Total Funds Drawdown	\$2,588,350.52	\$2,588,350.52
Program Funds Drawdown	\$2,588,350.52	\$2,588,350.52
Program Income Drawdown	\$0.00	\$0.00
Program Income Received	\$0.00	\$0.00
Total Funds Expended	\$3,332,276.34	\$4,056,678.63
Match Contributed	\$0.00	\$0.00



Progress Toward Required Numeric Targets

Requirement	Required	To Date
Overall Benefit Percentage (Projected)		66.49%
Overall Benefit Percentage (Actual)		3.07%
Minimum Non-Federal Match	\$0.00	\$0.00
Limit on Public Services	\$10,136,394.60	\$0.00
Limit on Admin/Planning	\$13,515,192.80	\$471,277.72
Limit on State Admin	\$0.00	\$391,762.72

Progress Toward Activity Type Targets

Activity Type	Target	Actual
Public services	\$10,136,394.60	\$0.00

Progress Toward National Objective Targets

National Objective	Target	Actual
Low/Mod	\$33,787,982.00	\$41,738,788.03

Overall Progress Narrative:

Within the first four months since the City began its CDBR-DR program, the City of Minot successfully completed and submitted its Action Plan to HUD for the planning, management, and implementation of its CDBG-DR program. Since the Action Plan's original approval in August, 2012, the City has successfully submitted and has received approval on two amendments and its first Quarterly Performance Report (QPR) in HUD's DRGR data management system.

The City has developed, approved, and implemented the following policies and procedures:

- Citizens Participation Plan
- Anti-Displacement Plan
- Excessive Force Policy
- Procurement Policy
- Section 3 and Fair Housing Policies and Compliance Officer
- Complaint Policy
- EEO Compliance Policy and Compliance Officer
- Section 504 Grievance Policy and Coordinator
- Communications Policy for Sensory Impaired
- Voluntary Acquisition and Relocation Policies
- Anti-Fraud, Waste, and Abuse Policy and Procedures
- Conflict of Interest Policy and Procedures
- Monitoring Policy and Procedures
- Davis Bacon Policy and Procedures
- Housing Rehabilitation and Reconstruction Policy and Procedures
- Infrastructure Policy and Procedures
- Program Implementation

- 1) The City has completed environmental reviews and received release of funds for the following activities:
 - All housing programs including Acquisition, Relocation, Rehabilitation, and Reconstruction.
 - Expansion of the landfill.
 - Infrastructure projects.



- Road for the Domestic Violence Center.
 - Lift stations.
- 2) The City's Voluntary Acquisition Program has acquired 59 flooded properties and expended \$8,310,997.67 in State and CDBG-DR funds.
 - 3) The City has successfully relocated 5 tenant households related to the Voluntary Acquisition Program and expended \$66,498 of CDBG-DR funds.
 - 4) The City has successfully begun its Rehabilitation and Reconstruction Program and has given 124 applications and held 84 intake appointments. Approximately 40 applications are complete and 24 are going through the QC process. Ten homeowners have been determined eligible and 5 are being scheduled for their first damage inspections. Fifteen homeowners were determined ineligible either due to being over income for the program or having homes outside of the Minot city limits.
 - 5) Four of the infrastructure lift stations projects have been successfully bid and awarded to a contractor.
 - 6) Remaining infrastructure projects are either in environmental review or being prepared for bid.
 - 7) The City is meeting with two different housing developers to finalize Developer Agreements for developments that will include affordable housing units.
 - 8) The City has completed an Unmet Needs Assessment and completed the first phase of the Affordable Housing Study.
 - 9) The City completed the Fraud Waste and Abuse requirements this quarter. Citizens can now submit complaints via the internet and a toll free phone number. The system will notify both the City and their consultant of the complaint and will trigger a review and resolution process.

Project Summary

Project #, Project Title	This Report Period	To Date	
	Program Funds Drawdown	Project Funds Budgeted	Program Funds Drawdown
01-Admin, Administration	\$391,762.72	\$3,378,798.20	\$391,762.72
02-ISP, Public Infrastructure	\$82,555.08	\$20,455,471.49	\$82,555.08
03-Housing, Homeowner Housing	\$1,965,927.22	\$36,115,502.83	\$1,965,927.22
04-Rent, Rental Housing	\$0.00	\$5,931,191.48	\$0.00
05-Relo, Relocation	\$68,590.50	\$270,000.00	\$68,590.50
06-Plan, Planning	\$79,515.00	\$1,425,000.00	\$79,515.00



Activities

Grantee Activity Number: 01-0010001

Activity Title: City of Minot Admin

Activity Category:

Administration

Project Number:

01-Admin

Projected Start Date:

06/22/2012

Benefit Type:

()

National Objective:

N/A

Activity Status:

Under Way

Project Title:

Administration

Projected End Date:

06/30/2015

Completed Activity Actual End Date:

Responsible Organization:

City of Minot

Overall

Total Projected Budget from All Sources

Oct 1 thru Dec 31, 2012

N/A

To Date

\$2,517,989.68

Total Budget

\$0.00

\$2,517,989.68

Total Obligated

\$19,196.47

\$19,196.47

Total Funds Drawdown

\$19,196.47

\$19,196.47

Program Funds Drawdown

\$19,196.47

\$19,196.47

Program Income Drawdown

\$0.00

\$0.00

Program Income Received

\$0.00

\$0.00

Total Funds Expended

\$10,690.23

\$19,196.47

City of Minot

\$10,690.23

\$19,196.47

Match Contributed

\$0.00

\$0.00

Activity Description:

Administration of disaster recovery grant and oversight of contractor procured to assist with program development and implementation.

Location Description:

City of Minot, ND

Activity Progress Narrative:

This activity is used to pay the expenses incurred by the City as it administers the grant funds. Activities include creation of vouchers, drawing down funds from DRGR and other administrative duties associated with the grant.

Accomplishments Performance Measures

No Accomplishments Performance Measures found.

Beneficiaries Performance Measures

No Beneficiaries Performance Measures found.

Activity Locations

No Activity Locations found.

Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources

Amount

No Other Funding Sources Found

Total Other Funding Sources



Grantee Activity Number: 01-0020001

Activity Title: CDM Smith Admin

Activity Category:

Administration

Project Number:

01-Admin

Projected Start Date:

06/22/2012

Benefit Type:

()

National Objective:

N/A

Activity Status:

Under Way

Project Title:

Administration

Projected End Date:

06/30/2015

Completed Activity Actual End Date:

Responsible Organization:

CDM Smith

Overall

	Oct 1 thru Dec 31, 2012	To Date
Total Projected Budget from All Sources	N/A	\$860,808.52
Total Budget	\$0.00	\$860,808.52
Total Obligated	\$372,566.25	\$372,566.25
Total Funds Drawdown	\$372,566.25	\$372,566.25
Program Funds Drawdown	\$372,566.25	\$372,566.25
Program Income Drawdown	\$0.00	\$0.00
Program Income Received	\$0.00	\$0.00
Total Funds Expended	\$458,088.75	\$830,655.00
CDM Smith	\$458,088.75	\$830,655.00
Match Contributed	\$0.00	\$0.00

Activity Description:

To assist with the administration and implementation of disaster recovery projects.

Location Description:

City of Minot, ND

Activity Progress Narrative:

This activity is used to account for the cost of staff to create policies, procedures, public outreach, application intake, and general program management.

Accomplishments Performance Measures

No Accomplishments Performance Measures found.

Beneficiaries Performance Measures

No Beneficiaries Performance Measures found.



Activity Locations

No Activity Locations found.

Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources

Amount

No Other Funding Sources Found

Total Other Funding Sources



Grantee Activity Number: 02-0013458

Activity Title: Landfill Expansion

Activity Category:

Rehabilitation/reconstruction of public facilities

Project Number:

02-ISP

Projected Start Date:

06/22/2012

Benefit Type:

Area ()

National Objective:

Urgent Need

Activity Status:

Under Way

Project Title:

Public Infrastructure

Projected End Date:

06/30/2015

Completed Activity Actual End Date:

Responsible Organization:

City of Minot

Overall	Oct 1 thru Dec 31, 2012	To Date
Total Projected Budget from All Sources	N/A	\$3,799,294.40
Total Budget	\$0.00	\$3,799,294.40
Total Obligated	\$27,366.89	\$27,366.89
Total Funds Drawdown	\$27,366.89	\$27,366.89
Program Funds Drawdown	\$27,366.89	\$27,366.89
Program Income Drawdown	\$0.00	\$0.00
Program Income Received	\$0.00	\$0.00
Total Funds Expended	\$2,491.87	\$16,802.45
City of Minot	\$2,491.87	\$16,802.45
Match Contributed	\$0.00	\$0.00

Activity Description:

Direct impact from flood debris has exceeded landfill capacity: According to the Director of Public Works, pre-flood inert waste averaged about 20,000 tons per year. In 2011, inert waste totaled 120,000 tons. Municipal Solid Waste (MSW) averaged 60,000 tons per year for 2009 and 2010. In 2011, this jumped by 20 percent to 72,000 tons. A new cell will be added to the existing landfill operation. Initially this cell will operate concurrent with the other landfill cells until they are phased out.

Location Description:

City of Minot, ND

Activity Progress Narrative:

During this quarter staff finalized policies and procedures and are preparing to advertise the request for proposals in next quarter.

Accomplishments Performance Measures

	This Report Period	Cumulative Actual Total / Expected
	Total	Total
# of Public Facilities	0	0/1



Beneficiaries Performance Measures

No Beneficiaries Performance Measures found.

Activity Locations

No Activity Locations found.

Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources

Amount

No Other Funding Sources Found

Total Other Funding Sources

Grantee Activity Number: 02-0020001

Activity Title: Northern Sewer Project

Activity Category:

Construction/reconstruction of water/sewer lines or systems

Activity Status:

Planned

Project Number:

02-ISP

Project Title:

Public Infrastructure

Projected Start Date:

06/22/2012

Projected End Date:

06/30/2015

Benefit Type:

Area ()

Completed Activity Actual End Date:

National Objective:

Low/Mod

Responsible Organization:

City of Minot

Overall

	Oct 1 thru Dec 31, 2012	To Date
Total Projected Budget from All Sources	N/A	\$6,477,685.79
Total Budget	\$0.00	\$6,477,685.79
Total Obligated	\$0.00	\$0.00
Total Funds Drawdown	\$0.00	\$0.00
Program Funds Drawdown	\$0.00	\$0.00
Program Income Drawdown	\$0.00	\$0.00
Program Income Received	\$0.00	\$0.00
Total Funds Expended	\$3,950.05	\$3,950.05
City of Minot	\$3,950.05	\$3,950.05
Match Contributed	\$0.00	\$0.00

Activity Description:

Provide sewer service to new housing development outside of the flood area where 51% of houses will be affordable.

Location Description:

55th Street Sewer located in the City of Minot, ND

Activity Progress Narrative:

There were no funds drawn against this activity. The design engineering, not paid for under this activity, is underway and not yet completed. Basic environmental assessments are being evaluated.

Accomplishments Performance Measures

No Accomplishments Performance Measures found.

Beneficiaries Performance Measures

No Beneficiaries Performance Measures found.



Activity Locations

No Activity Locations found.

Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources

Amount

No Other Funding Sources Found

Total Other Funding Sources



Grantee Activity Number: 02-0033580

Activity Title: Master Lift Station

Activity Category:

Construction/reconstruction of water/sewer lines or systems

Activity Status:

Under Way

Project Number:

02-ISP

Project Title:

Public Infrastructure

Projected Start Date:

06/22/2012

Projected End Date:

06/15/2015

Benefit Type:

()

Completed Activity Actual End Date:

National Objective:

Urgent Need

Responsible Organization:

City of Minot

Overall

	Oct 1 thru Dec 31, 2012	To Date
Total Projected Budget from All Sources	N/A	\$3,118,885.75
Total Budget	\$3,118,885.75	\$3,118,885.75
Total Obligated	\$5,688.13	\$5,688.13
Total Funds Drawdown	\$5,688.13	\$5,688.13
Program Funds Drawdown	\$5,688.13	\$5,688.13
Program Income Drawdown	\$0.00	\$0.00
Program Income Received	\$0.00	\$0.00
Total Funds Expended	\$6,007.79	\$11,448.58
City of Minot	\$6,007.79	\$11,448.58
Match Contributed	\$0.00	\$0.00

Activity Description:

Conveys 80% of the City's flow to the wastewater treatment center and is vital the station is rehabilitated.

Location Description:

1525 HWY 2 & 52 East, City of Minot, ND

Activity Progress Narrative:

Design engineering, not funded with this activity, is under way and staff are preparing for the request for proposals to be advertised in the next quarter. Policies and procedures were finalized for the infrastructure program.

Accomplishments Performance Measures

	This Report Period	Cumulative Actual Total / Expected
	Total	Total
# of Public Facilities	0	0/1



Beneficiaries Performance Measures

No Beneficiaries Performance Measures found.

Activity Locations

No Activity Locations found.

Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources

Amount

No Other Funding Sources Found

Total Other Funding Sources



Grantee Activity Number: 02-0043580

Activity Title: Control Lift

Activity Category:

Construction/reconstruction of water/sewer lines or systems

Project Number:

02-ISP

Projected Start Date:

06/22/2012

Benefit Type:

()

National Objective:

Urgent Need

Activity Status:

Under Way

Project Title:

Public Infrastructure

Projected End Date:

06/15/2015

Completed Activity Actual End Date:

Responsible Organization:

City of Minot

Overall

Total Projected Budget from All Sources

Total Budget

Total Obligated

Total Funds Drawdown

Program Funds Drawdown

Program Income Drawdown

Program Income Received

Total Funds Expended

City of Minot

Match Contributed

Oct 1 thru Dec 31, 2012

N/A

\$252,675.69

\$5,642.21

\$5,642.21

\$5,642.21

\$0.00

\$0.00

\$5,961.88

\$5,961.88

\$0.00

To Date

\$252,675.69

\$252,675.69

\$5,642.21

\$5,642.21

\$5,642.21

\$0.00

\$0.00

\$11,402.66

\$11,402.66

\$0.00

Activity Description:

The Control Lift Station is integral to the sewer system and conveys wastewater to the Master Lift Station. It is located at the end of the Valley Force main System and is vital to ensure sewer service can support needed affordable housing development due to the flood. The firm capacity of the station is currently adequate to convey peak flows. However it experiences excessive on/off cycling of pumping to the Master Lift Station. The improvements to the Control Lift Station include adding Variable Frequency Drives (VFD) and associated control/instrumentation to eliminate this cycling, thus reducing wear and tear on the equipment. It also includes replacement of the aging electrical switchgear.

Location Description:

1000 31st Street SE. City of Minot, ND

Activity Progress Narrative:

Design engineering, not funded with this activity, is underway and staff are preparing for the request for proposals to be advertised in the next quarter. Policies and procedures were finalized for the infrastructure program.

Accomplishments Performance Measures

	This Report Period	Cumulative Actual Total / Expected
	Total	Total
# of Public Facilities	0	0/1



Beneficiaries Performance Measures

No Beneficiaries Performance Measures found.

Activity Locations

No Activity Locations found.

Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources

Amount

No Other Funding Sources Found

Total Other Funding Sources



Grantee Activity Number: 02-0053580

Activity Title: Roosevelt Lift Station

Activity Category:

Rehabilitation/reconstruction of public facilities

Project Number:

02-ISP

Projected Start Date:

06/22/2012

Benefit Type:

()

National Objective:

Urgent Need

Activity Status:

Under Way

Project Title:

Public Infrastructure

Projected End Date:

06/15/2015

Completed Activity Actual End Date:

Responsible Organization:

City of Minot

Overall	Oct 1 thru Dec 31, 2012	To Date
Total Projected Budget from All Sources	N/A	\$280,750.76
Total Budget	\$280,750.76	\$280,750.76
Total Obligated	\$5,643.74	\$5,643.74
Total Funds Drawdown	\$5,643.74	\$5,643.74
Program Funds Drawdown	\$5,643.74	\$5,643.74
Program Income Drawdown	\$0.00	\$0.00
Program Income Received	\$0.00	\$0.00
Total Funds Expended	\$6,511.47	\$11,952.25
City of Minot	\$6,511.47	\$11,952.25
Match Contributed	\$0.00	\$0.00

Activity Description:

The Roosevelt Lift Station is one of the numerous stations located along the Valley Force Main System. It was impacted by the flood and requires repairs and upgrades. It is a submersible station and was originally constructed in 1954 with upgrades in 1984. The repairs and improvements to Roosevelt Lift Station include pump replacement, station bypassing, structure, rehabilitation, and electrical/control replacement.

Location Description:

1400 1st Avenue NE, Minot, ND

Activity Progress Narrative:

HUD provided a release of funds on October 17 2012. The request for proposals was published on November 16, 2012. There were 3 responsible bids opened on December 19, 2012. Veit and Company was the lowest bidder. The construction engineer is preparing the contract for the City. A pre-construction conference will be held in January and construction will be scheduled to start in February/March, 2013.

Accomplishments Performance Measures

	This Report Period	Cumulative Actual Total / Expected
	Total	Total
# of Public Facilities	0	0/1



Beneficiaries Performance Measures

No Beneficiaries Performance Measures found.

Activity Locations

No Activity Locations found.

Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources

Amount

No Other Funding Sources Found

Total Other Funding Sources



Grantee Activity Number: 02-0063580

Activity Title: Walders Lift Station

Activity Category:

Rehabilitation/reconstruction of public facilities

Project Number:

02-ISP

Projected Start Date:

06/22/2012

Benefit Type:

()

National Objective:

Urgent Need

Activity Status:

Under Way

Project Title:

Public Infrastructure

Projected End Date:

06/15/2015

Completed Activity Actual End Date:

Responsible Organization:

City of Minot

Overall

	Oct 1 thru Dec 31, 2012	To Date
Total Projected Budget from All Sources	N/A	\$288,407.60
Total Budget	\$288,407.60	\$288,407.60
Total Obligated	\$5,644.17	\$5,644.17
Total Funds Drawdown	\$5,644.17	\$5,644.17
Program Funds Drawdown	\$5,644.17	\$5,644.17
Program Income Drawdown	\$0.00	\$0.00
Program Income Received	\$0.00	\$0.00
Total Funds Expended	\$6,309.40	\$11,750.18
City of Minot	\$6,309.40	\$11,750.18
Match Contributed	\$0.00	\$0.00

Activity Description:

The repairs and improvements to Walders Lift Station include removal of the building and converting the station to a submersible lift station. This will include the station bypass, new pumps, controls, piping and other ancillary items.

Location Description:

Walders Lift Station, 420 Walders St. City of Minot, ND

Activity Progress Narrative:

HUD provided a release of funds on October 17 2012. The request for proposals was published on November 16, 2012. There were 3 responsible bids opened on December 19, 2012. Veit and Company was the lowest bidder. The construction engineer is preparing the contract for the City. A pre-construction conference will be held in January and construction will be scheduled to start in February/March, 2013.

Accomplishments Performance Measures

	This Report Period	Cumulative Actual Total / Expected
	Total	Total
# of Public Facilities	0	0/1



Beneficiaries Performance Measures

No Beneficiaries Performance Measures found.

Activity Locations

No Activity Locations found.

Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources

Amount

No Other Funding Sources Found

Total Other Funding Sources



Grantee Activity Number: 02-0073580

Activity Title: Airport Lift Station

Activity Category:

Construction/reconstruction of water/sewer lines or systems

Activity Status:

Under Way

Project Number:

02-ISP

Project Title:

Public Infrastructure

Projected Start Date:

06/22/2012

Projected End Date:

06/15/2015

Benefit Type:

()

Completed Activity Actual End Date:

National Objective:

Urgent Need

Responsible Organization:

City of Minot

Overall

	Oct 1 thru Dec 31, 2012	To Date
Total Projected Budget from All Sources	N/A	\$306,273.56
Total Budget	\$306,273.56	\$306,273.56
Total Obligated	\$5,645.14	\$5,645.14
Total Funds Drawdown	\$5,645.14	\$5,645.14
Program Funds Drawdown	\$5,645.14	\$5,645.14
Program Income Drawdown	\$0.00	\$0.00
Program Income Received	\$0.00	\$0.00
Total Funds Expended	\$6,377.87	\$11,818.65
City of Minot	\$6,377.87	\$11,818.65
Match Contributed	\$0.00	\$0.00

Activity Description:

Due to the impact of the flood on housing, many homeowners are seeking housing development outside the flood area. The Airport Lift Station is located along US Highway 83 on the western edge of Minot International Airport. It is a submersible lift station that conveys flow from the northern and northwestern portions of Minot. The existing firm capacity is inadequate to support new affordable housing developments north of the City and out of the flood zone. The improvements to the Airport Lift Station include reusing the existing lift station barrel and installing new pumps, piping and controls. They also include a new force main and new gravity sewer to eliminate a bottleneck downstream of the lift station. Without these improvements, the additional affordable housing development proposed within this Action Plan will not be possible.

Location Description:

Airport Lift (SUB) 2400 N Broadway, City of Minot, ND

Activity Progress Narrative:

HUD provided a release of funds on October 17 2012. The request for proposals was published on November 16, 2012. There were 3 responsible bids opened on December 19, 2012. Veit and Company was the lowest bidder. The construction engineer is preparing the contract for the City. A pre-construction conference will be held in January and construction is scheduled to start in February/March, 2013.

Accomplishments Performance Measures

	This Report Period	Cumulative Actual Total / Expected
	Total	Total
# of Public Facilities	0	0/1



Beneficiaries Performance Measures

No Beneficiaries Performance Measures found.

Activity Locations

No Activity Locations found.

Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources

Amount

No Other Funding Sources Found

Total Other Funding Sources



Grantee Activity Number: 02-0083580

Activity Title: 13th Street Lift Station

Activity Category:

Rehabilitation/reconstruction of public facilities

Project Number:

02-ISP

Projected Start Date:

06/22/2012

Benefit Type:

()

National Objective:

Urgent Need

Activity Status:

Under Way

Project Title:

Public Infrastructure

Projected End Date:

06/15/2015

Completed Activity Actual End Date:

Responsible Organization:

City of Minot

Overall

	Oct 1 thru Dec 31, 2012	To Date
Total Projected Budget from All Sources	N/A	\$163,345.90
Total Budget	\$163,345.90	\$163,345.90
Total Obligated	\$5,637.36	\$5,637.36
Total Funds Drawdown	\$5,637.36	\$5,637.36
Program Funds Drawdown	\$5,637.36	\$5,637.36
Program Income Drawdown	\$0.00	\$0.00
Program Income Received	\$0.00	\$0.00
Total Funds Expended	\$6,569.89	\$12,010.67
City of Minot	\$6,569.89	\$12,010.67
Match Contributed	\$0.00	\$0.00

Activity Description:

The 13th Street Lift Station was impacted by the flood and requires repairs and an upgrade to support housing development. The improvements to 13th Street Lift Station include reusing the existing lift station barrel and installing new pumps, piping and controls. Without these improvements, additional affordable housing development within this section of Minot will not be possible.

Location Description:

13th Street Lift, 522 13th St. NW, Minot, ND

Activity Progress Narrative:

HUD provided a release of funds on October 17 2012. The request for proposals was published on November 16, 2012. There were 3 responsible bids opened on December 19, 2012. Veit and Company was the lowest bidder. The construction engineer is preparing the contract for the City. A pre-construction conference will be held in January and construction will be scheduled to start in February/March, 2013.

Accomplishments Performance Measures

	This Report Period	Cumulative Actual Total / Expected
	Total	Total
# of Public Facilities	0	0/1



Beneficiaries Performance Measures

No Beneficiaries Performance Measures found.

Activity Locations

No Activity Locations found.

Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources

Amount

No Other Funding Sources Found

Total Other Funding Sources



Grantee Activity Number: 02-0100001

Activity Title: 6th Street SW Underpass & Storm Drain

Activity Category:

Rehabilitation/reconstruction of a public improvement

Activity Status:

Under Way

Project Number:

02-ISP

Project Title:

Public Infrastructure

Projected Start Date:

06/22/2012

Projected End Date:

06/15/2015

Benefit Type:

()

Completed Activity Actual End Date:

National Objective:

Urgent Need

Responsible Organization:

City of Minot

Overall

	Oct 1 thru Dec 31, 2012	To Date
Total Projected Budget from All Sources	N/A	\$2,297,051.70
Total Budget	\$2,297,051.70	\$2,297,051.70
Total Obligated	\$5,628.48	\$5,628.48
Total Funds Drawdown	\$5,628.48	\$5,628.48
Program Funds Drawdown	\$5,628.48	\$5,628.48
Program Income Drawdown	\$0.00	\$0.00
Program Income Received	\$0.00	\$0.00
Total Funds Expended	\$25,993.32	\$31,434.10
City of Minot	\$25,993.32	\$31,434.10
Match Contributed	\$0.00	\$0.00

Activity Description:

The 6th Street Underpass was completely flooded and impassible for two weeks following the flood in 2011. The underpass experiences frequent flooding that disrupts the City of Minot's transportation network, with impacts that include significantly increasing the time for emergency services to respond to properties located on the north side of the underpass. Frequently, the depth of water within the underpass is in excess of four feet. The primary cause for this deficiency is the capacity of the existing pump station and force main, located on the north side of the 6th Street Underpass adjacent to 2nd Avenue Southwest. The pump station and associated 12-inch force main have a capacity of approximately 1,600 gallon per minute (gpm). This location has experienced flows of approximately 70,000 gpm.

Location Description:

6th Street Underpass; 620 2nd Ave SW, City of Minot, ND

Activity Progress Narrative:

Environmental reviews are in process and should request a release of funds in the next quarter. Design engineering, not funded with this activity, is underway and staff are preparing for the request for proposals to be advertized in the next quarter. The policies and procedures were finalized for the infrastructure program.

Accomplishments Performance Measures

	This Report Period	Cumulative Actual Total / Expected
	Total	Total
# of Linear feet of Public Improvement	0	0/1



Beneficiaries Performance Measures

No Beneficiaries Performance Measures found.

Activity Locations

No Activity Locations found.

Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources

Amount

No Other Funding Sources Found

Total Other Funding Sources



Grantee Activity Number: 02-0110001

Activity Title: Fire Station Apparatus

Activity Category:

Acquisition, construction, reconstruction of public facilities

Activity Status:

Under Way

Project Number:

02-ISP

Project Title:

Public Infrastructure

Projected Start Date:

06/22/2012

Projected End Date:

06/15/2015

Benefit Type:

()

Completed Activity Actual End Date:

National Objective:

Urgent Need

Responsible Organization:

City of Minot

Overall

	Oct 1 thru Dec 31, 2012	To Date
Total Projected Budget from All Sources	N/A	\$3,266,917.97
Total Budget	\$3,266,917.97	\$3,266,917.97
Total Obligated	\$4,031.25	\$4,031.25
Total Funds Drawdown	\$4,031.25	\$4,031.25
Program Funds Drawdown	\$4,031.25	\$4,031.25
Program Income Drawdown	\$0.00	\$0.00
Program Income Received	\$0.00	\$0.00
Total Funds Expended	\$3,273.75	\$7,305.00
City of Minot	\$3,273.75	\$7,305.00
Match Contributed	\$0.00	\$0.00

Activity Description:

Due to extensive displacement of residents and the shift in population as a result of the flood, the current fire and emergency services are not adequate to serve the new population. The new fire station will be necessary to ensure adequate fire and emergency service for new housing development of the City.

Location Description:

City of Minot, ND; exact address will be added at a later date.

Activity Progress Narrative:

The location for the fire station is being finalized by the City and developer. The request for qualifications has been prepared and reviewed for compliance and is ready for advertising.

Accomplishments Performance Measures

	This Report Period	Cumulative Actual Total / Expected
	Total	Total
# of Public Facilities	0	0/1



Beneficiaries Performance Measures

No Beneficiaries Performance Measures found.

Activity Locations

No Activity Locations found.

Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources

Amount

No Other Funding Sources Found

Total Other Funding Sources

Grantee Activity Number: 02-0123593

Activity Title: Domestic Violence Center Infrastructure

Activity Category:

Construction/reconstruction of streets

Activity Status:

Under Way

Project Number:

02-ISP

Project Title:

Public Infrastructure

Projected Start Date:

06/22/2012

Projected End Date:

06/30/2015

Benefit Type:

Direct (Person)

Completed Activity Actual End Date:

National Objective:

Low/Mod

Responsible Organization:

City of Minot

Overall

	Oct 1 thru Dec 31, 2012	To Date
Total Projected Budget from All Sources	N/A	\$615,000.83
Total Budget	\$0.00	\$615,000.83
Total Obligated	\$11,627.71	\$11,627.71
Total Funds Drawdown	\$11,627.71	\$11,627.71
Program Funds Drawdown	\$11,627.71	\$11,627.71
Program Income Drawdown	\$0.00	\$0.00
Program Income Received	\$0.00	\$0.00
Total Funds Expended	\$13,803.75	\$25,431.46
City of Minot	\$13,803.75	\$25,431.46
Match Contributed	\$0.00	\$0.00

Activity Description:

The Domestic Violence Shelter lost two of its housing units during the flood. A new shelter facility is being built out of the flood area. At this time the property where the new shelter will be located has a dirt road secondary access. To support Phase II of the development the City will provide a paved road that meets City requirements for access by emergency vehicles.

Location Description:

Domestic Violence Shelter; City of Minot, ND

Activity Progress Narrative:

Design engineering, not funded with this activity, is under way and staff are preparing for the request for proposals to be advertised in the next quarter. Policies and procedures were finalized for the infrastructure program.

Accomplishments Performance Measures

No Accomplishments Performance Measures found.

Beneficiaries Performance Measures

This Report Period			Cumulative Actual Total / Expected			
Low	Mod	Total	Low	Mod	Total Low/Mod%	



of Persons 0 0 0 0/0 0/938 0/938 0

Activity Locations

No Activity Locations found.

Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources

Amount

No Other Funding Sources Found

Total Other Funding Sources



Grantee Activity Number: 03-0013609

Activity Title: Northern Housing Development Infrastructure

Activity Category:

Construction/reconstruction of water/sewer lines or systems

Activity Status:

Under Way

Project Number:

03-Housing

Project Title:

Homeowner Housing

Projected Start Date:

06/22/2012

Projected End Date:

06/30/2015

Benefit Type:

Area ()

Completed Activity Actual End Date:

National Objective:

Low/Mod

Responsible Organization:

City of Minot

Overall

	Oct 1 thru Dec 31, 2012	To Date
Total Projected Budget from All Sources	N/A	\$5,100,000.00
Total Budget	\$0.00	\$5,100,000.00
Total Obligated	\$0.00	\$0.00
Total Funds Drawdown	\$0.00	\$0.00
Program Funds Drawdown	\$0.00	\$0.00
Program Income Drawdown	\$0.00	\$0.00
Program Income Received	\$0.00	\$0.00
Total Funds Expended	\$1,113.75	\$1,113.75
City of Minot	\$1,113.75	\$1,113.75
Match Contributed	\$0.00	\$0.00

Activity Description:

The City of Minot is working with the developer to provide up to \$5,000,000 in infrastructure costs (including streets, sewer and water lines, etc.) allowing the developer to commit at least 51 percent of housing units developed to be affordable to low and moderate income households.

Location Description:

City of Minot, ND exact addresses entered at a later date.

Activity Progress Narrative:

The site location has been relocated and the developer is preparing the details of the development with the design engineering firm that is not funded under this activity. The preliminary environmental assessments were started.

Accomplishments Performance Measures

No Accomplishments Performance Measures found.

Beneficiaries Performance Measures

No Beneficiaries Performance Measures found.



Activity Locations

No Activity Locations found.

Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources

Amount

No Other Funding Sources Found

Total Other Funding Sources



Grantee Activity Number:	03-0020001
Activity Title:	Acquisition for Affordable Housing Development

Activity Category:

Acquisition of property for replacement housing

Project Number:

03-Housing

Projected Start Date:

06/22/2012

Benefit Type:

Direct (HouseHold)

National Objective:

Low/Mod

Activity Status:

Under Way

Project Title:

Homeowner Housing

Projected End Date:

06/30/2015

Completed Activity Actual End Date:

Responsible Organization:

City of Minot

Overall	Oct 1 thru Dec 31, 2012	To Date
Total Projected Budget from All Sources	N/A	\$8,504,225.56
Total Budget	\$0.00	\$8,504,225.56
Total Obligated	\$93.28	\$93.28
Total Funds Drawdown	\$93.28	\$93.28
Program Funds Drawdown	\$93.28	\$93.28
Program Income Drawdown	\$0.00	\$0.00
Program Income Received	\$0.00	\$0.00
Total Funds Expended	\$0.00	\$93.28
City of Minot	\$0.00	\$93.28
Match Contributed	\$0.00	\$0.00

Activity Description:

The City will seek to purchase 50 vacant lots to develop affordable housing, after demolition of unsafe flooded housing structures, to build affordable housing and sell to low to moderate income (LMI) households. The purchase of the property will be a voluntary acquisition following the City's Voluntary Acquisition Plan and paying affected property owners the pre-flood value in accordance with that plan. The lots will then have single family affordable housing units built and these will be made available for sale to 80% LMI households.

Location Description:

City of Minot, ND exact addresses entered at later date.

Activity Progress Narrative:

Several locations throughout the City to locate affordable housing were being analyzed.

Accomplishments Performance Measures

No Accomplishments Performance Measures found.



Beneficiaries Performance Measures

No Beneficiaries Performance Measures found.

Activity Locations

No Activity Locations found.

Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources

Amount

No Other Funding Sources Found

Total Other Funding Sources



Grantee Activity Number: 03-0030001

Activity Title: Acquisition of Flooded Properties

Activity Category:

Acquisition - buyout of residential properties

Project Number:

03-Housing

Projected Start Date:

06/22/2012

Benefit Type:

Direct (HouseHold)

National Objective:

Urgent Need

Activity Status:

Under Way

Project Title:

Homeowner Housing

Projected End Date:

06/30/2015

Completed Activity Actual End Date:

Responsible Organization:

City of Minot

Overall

	Oct 1 thru Dec 31, 2012	To Date
Total Projected Budget from All Sources	N/A	\$4,761,712.19
Total Budget	(\$2,228,062.25)	\$4,761,712.19
Total Obligated	\$1,912,524.88	\$1,912,524.88
Total Funds Drawdown	\$1,912,524.88	\$1,912,524.88
Program Funds Drawdown	\$1,912,524.88	\$1,912,524.88
Program Income Drawdown	\$0.00	\$0.00
Program Income Received	\$0.00	\$0.00
Total Funds Expended	\$2,102,078.05	\$2,242,343.00
City of Minot	\$2,102,078.05	\$2,242,343.00
Match Contributed	\$0.00	\$0.00

Activity Description:

The City of Minot is using CDBG DR funds to provide a 25 percent match to homeowners participating in the City's voluntary acquisition of flooded properties. The acquisition of these properties will allow the City to have better access to flood control options.

Location Description:

City of Minot, ND exact addresses entered at later date.

Activity Progress Narrative:

The City of Minot acquired 59 homes this quarter and will have completed the acquisitions by the end of March 2013. The acquisition of the flooded properties will allow the City to have better access to flood control options.

Accomplishments Performance Measures

	This Report Period	Cumulative Actual Total / Expected
	Total	Total
# of Properties	59	61/84



Beneficiaries Performance Measures

	This Report Period			Cumulative Actual Total / Expected			
	Low	Mod	Total	Low	Mod	Total	Low/Mod%
# of Households	2	11	61	2/0	11/0	61/84	21.31

Activity Locations

Address	City	County	State	Zip	Status / Accept
1405 4th Avenue SW	Minot		North Dakota	58701-	Match / N
107 4th Avenue NW	Minot		North Dakota	58703-	Match / N
605 E Central Avenue	Minot		North Dakota	58701-	Match / N
17 Souris Ct	Minot		North Dakota	58701-	Match / N
209 3rd Street NW	Minot		North Dakota	58703-	Match / N
116 4th Street NW	Minot		North Dakota	58703-	Match / N
503 Forest Road	Minot		North Dakota	58701-	Match / N
1604 Burdick Expy E	Minot		North Dakota	58701-	Match / N
13 Souris Ct	Minot		North Dakota	58701-	Match / N
326 1st Avenue NW	Minot		North Dakota	58703-	Match / N
421 15th Street SE	Minot		North Dakota	58701-	Match / N
1524 Burdick Expy E	Minot		North Dakota	58701-	Match / N
511 Forest Road	Minot		North Dakota	58701-	Match / N
1722 Burdick Expy E	Minot		North Dakota	58701-	Match / N
1220 8th Avenue SW	Minot		North Dakota	58701-	Match / N
12 4th Avenue NW	Minot		North Dakota	58703-	Match / N
108 4th Street NW	Minot		North Dakota	58703-	Match / N
1221 6th Avenue SW	Minot		North Dakota	58701-	Match / N
105 4th Ave NW	Minot		North Dakota	58703-	Match / N
328 1st Avenue NW	Minot		North Dakota	58703-	Match / N
401 2nd Street NE	Minot		North Dakota	58703-	Match / N
1501 3rd Avenue SE	Minot		North Dakota	58701-	Match / N
112 4th Street NW	Minot		North Dakota	58703-	Match / N
605 Forest Road	Minot		North Dakota	58701-	Match / N
1224 8th Avenue SW	Minot		North Dakota	58701-	Match / N
209 4th Avenue NE	Minot		North Dakota	58703-	Match / N
207 15th Street SE	Minot		North Dakota	58701-	Match / N
1602 Burdick Expy E	Minot		North Dakota	58701-	Match / N
1534 Burdick Expy E	Minot		North Dakota	58701-	Match / N
433 15th Street SE	Minot		North Dakota	58701-	Match / N
109 4th Avenue NE	Minot		North Dakota	58703-	Match / N
501 Forest Road	Minot		North Dakota	58701-	Match / N
1723 8th Avenue SE	Minot		North Dakota	58701-	Match / N
1015 3rd Avenue NE	Minot		North Dakota	58703-	Match / N
1208 6th Avenue SW	Minot		North Dakota	58701-	Match / N
201 15th Street SE	Minot		North Dakota	58701-	Match / N



425 15th Street SE	Minot	North Dakota	58701-	Match / N
441 15th Street SE	Minot	North Dakota	58701-	Match / N
1225 6th Avenue SW	Minot	North Dakota	58701-	Match / N
1720 Burdick Expy E	Minot	North Dakota	58701-	Match / N
1530 Burdick Expy E	Minot	North Dakota	58701-	Match / N
1729 8th Avenue SE	Minot	North Dakota	58701-	Match / N
601 Forest Road	Minot	North Dakota	58701-	Match / N
14 5th Street NE	Minot	North Dakota	58703-	Match / N
409 15th Street SE	Minot	North Dakota	58701-	Match / N
519 Forest Road	Minot	North Dakota	58701-	Match / N
1226 6th Avenue SW	Minot	North Dakota	58701-	Match / N
1217 6th Avenue SW	Minot	North Dakota	58701-	Match / N
18 5th Street NE	Minot	North Dakota	58703-	Match / N
609 Forest Road	Minot	North Dakota	58701-	Match / N
1404 4th Avenue SW	Minot	North Dakota	58701-	Match / N
207 4th Avenue NE	Minot	North Dakota	58703-	Match / N
521 E Central Avenue	Minot	North Dakota	58701-	Match / N
413 15th Street SE	Minot	North Dakota	58701-	Match / N
408 1st Street NE	Minot	North Dakota	58703-	Match / N
816 2nd Avenue NE	Minot	North Dakota	58703-	Match / N
1618 Burdick Expy E	Minot	North Dakota	58701-	Match / N
1614 Burdick Expy E	Minot	North Dakota	58701-	Match / N
102 4th Street NW	Minot	North Dakota	58703-	Match / N

Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources

Amount

No Other Funding Sources Found

Total Other Funding Sources



Grantee Activity Number: 03-0040001

Activity Title: Rehabilitation of Flooded Properties

Activity Category:

Rehabilitation/reconstruction of residential structures

Project Number:

03-Housing

Projected Start Date:

06/22/2012

Benefit Type:

Direct (HouseHold)

National Objective:

Low/Mod

Activity Status:

Under Way

Project Title:

Homeowner Housing

Projected End Date:

09/30/2014

Completed Activity Actual End Date:

Responsible Organization:

City of Minot

Overall	Oct 1 thru Dec 31, 2012	To Date
Total Projected Budget from All Sources	N/A	\$5,014,997.86
Total Budget	\$0.00	\$5,014,997.86
Total Obligated	\$37,015.78	\$37,015.78
Total Funds Drawdown	\$37,015.78	\$37,015.78
Program Funds Drawdown	\$37,015.78	\$37,015.78
Program Income Drawdown	\$0.00	\$0.00
Program Income Received	\$0.00	\$0.00
Total Funds Expended	\$267,135.18	\$304,150.96
City of Minot	\$267,135.18	\$304,150.96
Match Contributed	\$0.00	\$0.00

Activity Description:

The purpose of this program is to assist approximately seventy-five (75) low-to-moderate income homeowners who had damages to their home as a result of the flood. Funds available for rehabilitation will be capped at \$60,000 per single-family structure. The funds will be made available as a Forgivable Loan, forgiven over a three-year compliance period. The award amount will be reduced by any duplicated benefits (DOB) received by the homeowner from FEMA, SBA, or other programs for the purpose of making repairs to the home. Where documentation exists supporting these funds being used to repair the home, no DOB will be deducted. Regardless of the amount of CDBG funds used to assist the homeowner, the completed rehabilitation must result in a housing unit that meets minimum property standards. Priorities will be determined and included in the Rehabilitation Policy. Homeowner must have owned the home at the time of the flood on June 22, 2011; must have lived in the home as a primary residence at the time of the flood; must have received \$10,000 or more in damages from the flood; must have a minimum of \$5,000 or more in remaining damages to the home; must agree to remain in the repaired home as the primary residence for 3 years from the date of construction completion; must agree to maintain flood insurance on the home during the three-year compliance period (including homes not located in the 100 year floodplain); and must meet HUD's definition of 80% low-to-moderate income.

Location Description:

City of Minot, ND exact addresses entered at a later date.

Activity Progress Narrative:

Staff conducted additional public outreach by going door to door in FEMA travel parks to try and reach as many priority 1 clients as possible. There were 59 applications received during this quarter. Staff are processing those applications to decide eligibility for the program. Basic environmental assessments were conducted on applicant properties. Priority 2 clients were notified that their applications were being accepted.

Policies and procedures were finalized for the construction contractors and requests for proposals for rehabilitation contractors



will be advertised in January, 2013.

Accomplishments Performance Measures

No Accomplishments Performance Measures found.

Beneficiaries Performance Measures

No Beneficiaries Performance Measures found.

Activity Locations

No Activity Locations found.

Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources

Amount

No Other Funding Sources Found

Total Other Funding Sources



Grantee Activity Number: 03-0050001

Activity Title: Reconstruction of Flooded Properties

Activity Category:

Rehabilitation/reconstruction of residential structures

Activity Status:

Under Way

Project Number:

03-Housing

Project Title:

Homeowner Housing

Projected Start Date:

06/22/2012

Projected End Date:

06/22/2014

Benefit Type:

Direct (HouseHold)

Completed Activity Actual End Date:

National Objective:

Low/Mod

Responsible Organization:

City of Minot

Overall

	Oct 1 thru Dec 31, 2012	To Date
Total Projected Budget from All Sources	N/A	\$10,506,504.97
Total Budget	\$0.00	\$10,506,504.97
Total Obligated	\$16,293.28	\$16,293.28
Total Funds Drawdown	\$16,293.28	\$16,293.28
Program Funds Drawdown	\$16,293.28	\$16,293.28
Program Income Drawdown	\$0.00	\$0.00
Program Income Received	\$0.00	\$0.00
Total Funds Expended	\$87,616.31	\$103,909.59
City of Minot	\$87,616.31	\$103,909.59
Match Contributed	\$0.00	\$0.00

Activity Description:

The purpose of this program is to assist approximately sixty-four (64) low-to-moderate income homeowners who had severe damages to their home as a result of the flood and are unable to repair the home, requiring a complete reconstruction. Funds available for reconstruction will be capped at \$150,000 per single-family structure. The funds will be made available as a Forgivable Loan, forgiven over a five-year compliance period. The award amount will be reduced by any duplicated benefits (DOB) received by the homeowner from FEMA, SBA, or other programs for the purpose of making repairs to the home. Where documentation exists supporting these funds being used to repair the home, no DOB will be deducted. The completed reconstructed home will be built to the 2009 International Building Code. Priorities will be determined and included in the Rehabilitation Policy.

Location Description:

City of Minot, ND exact addresses entered at a later date.

Activity Progress Narrative:

Staff conducted additional public outreach by going door to door in FEMA travel parks to try and reach as many priority 1 clients as possible. There were 59 applications received during this quarter. Staff are processing those applications to decide eligibility for the program. Basic environmental assessments were conducted on applicant properties. Priority 2 clients were notified that their applications were being accepted.

Policies and procedures were finalized for the construction contractors and requests for proposals for reconstruction contractors will be advertised in January, 2013.



Accomplishments Performance Measures

No Accomplishments Performance Measures found.

Beneficiaries Performance Measures

No Beneficiaries Performance Measures found.

Activity Locations

No Activity Locations found.

Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources

Amount

No Other Funding Sources Found

Total Other Funding Sources

Grantee Activity Number: 03-0060001

Activity Title: Demolition of Flooded Properties

Activity Category:

Clearance and Demolition

Project Number:

03-Housing

Projected Start Date:

12/01/2012

Benefit Type:

()

National Objective:

Urgent Need

Activity Status:

Under Way

Project Title:

Homeowner Housing

Projected End Date:

11/30/2013

Completed Activity Actual End Date:

Responsible Organization:

City of Minot

Overall

	Oct 1 thru Dec 31, 2012	To Date
Total Projected Budget from All Sources	N/A	\$2,228,062.25
Total Budget	\$2,228,062.25	\$2,228,062.25
Total Obligated	\$0.00	\$0.00
Total Funds Drawdown	\$0.00	\$0.00
Program Funds Drawdown	\$0.00	\$0.00
Program Income Drawdown	\$0.00	\$0.00
Program Income Received	\$0.00	\$0.00
Total Funds Expended	\$1,365.06	\$1,365.06
City of Minot	\$1,365.06	\$1,365.06
Match Contributed	\$0.00	\$0.00

Activity Description:

The City will use CDBG funds to demolish flooded properties that will be used for green space.

Location Description:

City of Minot, ND

Activity Progress Narrative:

This is a new activity established through amendment # 2 to demolish homes that were acquired under the Acquisition Program. The preliminary stages of demolition preparation were underway. The contractors scope of work was being identified on a property specific basis. Coordination was established with local utility companies to disconnect gas and electrical services to all structures. Bid specifications were created and in draft form and will be reviewed and approved in the next quarter. CDM Smith prepared lists for which properties might be auctioned and which properties should be demolished.

Accomplishments Performance Measures

	This Report Period	Cumulative Actual Total / Expected
	Total	Total
# of Properties	0	0/84

	This Report Period	Cumulative Actual Total / Expected
	Total	Total



# of Housing Units	0	0/84
# of Singlefamily Units	0	0/84

Beneficiaries Performance Measures

No Beneficiaries Performance Measures found.

Activity Locations

No Activity Locations found.

Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources	Amount
No Other Funding Sources Found	
Total Other Funding Sources	



Grantee Activity Number: 04-0010001

Activity Title: Southeast Tax Credit Rental Unit Infrastructure

Activity Category:

Construction/reconstruction of water/sewer lines or systems

Activity Status:

Under Way

Project Number:

04-Rent

Project Title:

Rental Housing

Projected Start Date:

06/22/2012

Projected End Date:

06/30/2015

Benefit Type:

Direct (HouseHold)

Completed Activity Actual End Date:

National Objective:

Low/Mod

Responsible Organization:

City of Minot

Overall	Oct 1 thru Dec 31, 2012	To Date
Total Projected Budget from All Sources	N/A	\$0.00
Total Budget	\$0.00	\$0.00
Total Obligated	\$0.00	\$0.00
Total Funds Drawdown	\$0.00	\$0.00
Program Funds Drawdown	\$0.00	\$0.00
Program Income Drawdown	\$0.00	\$0.00
Program Income Received	\$0.00	\$0.00
Total Funds Expended	\$0.00	\$0.00
City of Minot	\$0.00	\$0.00
Match Contributed	\$0.00	\$0.00

Activity Description:

The subject property, known as Minot Place Townhomes is a proposed affordable multifamily development to be located on 18th Avenue SE in Minot, Ward County, North Dakota. The sponsor has proposed to construct the 30 unit development with below-market debt and/or tax credit financing. Infrastructure will be needed to support the development. This housing development will assist low-to-moderate families who were affected by the flood.

Location Description:

City of Minot, ND exact addresses entered at a later date.

Activity Progress Narrative:

There is no activity to report for this quarter.

Accomplishments Performance Measures

No Accomplishments Performance Measures found.



Beneficiaries Performance Measures

No Beneficiaries Performance Measures found.

Activity Locations

No Activity Locations found.

Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources

Amount

No Other Funding Sources Found

Total Other Funding Sources



Grantee Activity Number: 04-0020001

Activity Title: Imagine Minot Downtown Dev. Parking Facility

Activity Category:

Rehabilitation/reconstruction of residential structures

Activity Status:

Under Way

Project Number:

04-Rent

Project Title:

Rental Housing

Projected Start Date:

06/22/2012

Projected End Date:

06/30/2015

Benefit Type:

Direct (HouseHold)

Completed Activity Actual End Date:

National Objective:

Low/Mod

Responsible Organization:

City of Minot

Overall

	Oct 1 thru Dec 31, 2012	To Date
Total Projected Budget from All Sources	N/A	\$5,520,373.02
Total Budget	\$2,439,234.59	\$5,520,373.02
Total Obligated	\$0.00	\$0.00
Total Funds Drawdown	\$0.00	\$0.00
Program Funds Drawdown	\$0.00	\$0.00
Program Income Drawdown	\$0.00	\$0.00
Program Income Received	\$0.00	\$0.00
Total Funds Expended	\$36,265.52	\$36,265.52
City of Minot	\$36,265.52	\$36,265.52
Match Contributed	\$0.00	\$0.00

Activity Description:

Revitalization of much needed development within Minot's flooded downtown area. This project is an opportunity to create sustainable mixed use development with 20% of housing units as affordable workforce housing. The development of new affordable rental units is critical to the long term recovery of the City. The activity consists of assistance with parking for the housing units. There are two proposed rental developments with an estimated 135 units each and for a total of 270 units. An estimated 54 units will be affordable per HUD's definition of affordable housing.

Location Description:

City of Minot, ND exact address entered at a later date.

Activity Progress Narrative:

A phase II environmental was conducted on the two site locations due to concerns raised in an earlier phase I. The developer was finalizing the design work on the project. Release of funds is expected in March, 2013.

Accomplishments Performance Measures

No Accomplishments Performance Measures found.



Beneficiaries Performance Measures

No Beneficiaries Performance Measures found.

Activity Locations

No Activity Locations found.

Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources

Amount

No Other Funding Sources Found

Total Other Funding Sources

Grantee Activity Number: 05-0010001
Activity Title: Relocation Assistance for Acquisition of Flood Pro

Activity Category:
 Relocation payments and assistance

Activity Status:
 Under Way

Project Number:
 05-Relo

Project Title:
 Relocation

Projected Start Date:
 06/22/2012

Projected End Date:
 06/30/2015

Benefit Type:
 Direct (HouseHold)

Completed Activity Actual End Date:

National Objective:
 Urgent Need

Responsible Organization:
 City of Minot

Overall	Oct 1 thru Dec 31, 2012	To Date
Total Projected Budget from All Sources	N/A	\$270,000.00
Total Budget	\$0.00	\$270,000.00
Total Obligated	\$68,590.50	\$68,590.50
Total Funds Drawdown	\$68,590.50	\$68,590.50
Program Funds Drawdown	\$68,590.50	\$68,590.50
Program Income Drawdown	\$0.00	\$0.00
Program Income Received	\$0.00	\$0.00
Total Funds Expended	\$71,759.95	\$73,852.45
City of Minot	\$71,759.95	\$73,852.45
Match Contributed	\$0.00	\$0.00

Activity Description:

Compliance with the Uniform Relocation Act requires relocation assistance for tenants displaced due to acquisition.

Location Description:

City of Minot, ND exact addresses entered at a later date.

Activity Progress Narrative:

There were 5 claims processed and approved for this quarter.

Accomplishments Performance Measures

No Accomplishments Performance Measures found.

Beneficiaries Performance Measures

	This Report Period			Cumulative Actual Total / Expected			
	Low	Mod	Total	Low	Mod	Total	Low/Mod%
# of Households	2	3	5	2/0	3/0	5/25	100.00



# Renter Households	2	3	5	2/0	3/0	5/25	100.00
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Activity Locations

Address	City	County	State	Zip	Status / Accept
326 1st Avenue NW	Minot		North Dakota	58703-	Match / N
1208 6th Avenue SW	Minot		North Dakota	58701-	Match / N
14 1/2 4th Avenue NW	Minot		North Dakota	58703-	Match / N
1722 Burdick Expy E	Minot		North Dakota	58701-	Match / N
332 Walders Street	Minot		North Dakota	58703-	Match / N

Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources	Amount
No Other Funding Sources Found	
Total Other Funding Sources	



Grantee Activity Number: 06-0010001

Activity Title: Unmet Needs Assessment

Activity Category:

Planning

Project Number:

06-Plan

Projected Start Date:

06/22/2012

Benefit Type:

Area ()

National Objective:

N/A

Activity Status:

Under Way

Project Title:

Planning

Projected End Date:

06/30/2015

Completed Activity Actual End Date:

Responsible Organization:

City of Minot

Overall

	Oct 1 thru Dec 31, 2012	To Date
Total Projected Budget from All Sources	N/A	\$125,000.00
Total Budget	\$0.00	\$125,000.00
Total Obligated	\$79,380.00	\$79,380.00
Total Funds Drawdown	\$79,380.00	\$79,380.00
Program Funds Drawdown	\$79,380.00	\$79,380.00
Program Income Drawdown	\$0.00	\$0.00
Program Income Received	\$0.00	\$0.00
Total Funds Expended	\$16,335.00	\$95,715.00
City of Minot	\$16,335.00	\$95,715.00
Match Contributed	\$0.00	\$0.00

Activity Description:

City will update existing plans based on the changes brought about by the flooding. Further study is required for the major recovery topics such as housing, landfill, infrastructure restoration and mitigation.

Location Description:

City of Minot, ND

Activity Progress Narrative:

The Unmet Needs Assessment was completed and approved by the City during this quarter.

Accomplishments Performance Measures

No Accomplishments Performance Measures found.

Beneficiaries Performance Measures

No Beneficiaries Performance Measures found.



Activity Locations

No Activity Locations found.

Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources

Amount

No Other Funding Sources Found

Total Other Funding Sources



Grantee Activity Number:	06-0020001
Activity Title:	Comprehensive Landfill Master Plan

Activity Category:

Planning

Activity Status:

Under Way

Project Number:

06-Plan

Project Title:

Planning

Projected Start Date:

06/22/2012

Projected End Date:

06/30/2015

Benefit Type:

Area ()

Completed Activity Actual End Date:

National Objective:

N/A

Responsible Organization:

City of Minot

Overall

	Oct 1 thru Dec 31, 2012	To Date
Total Projected Budget from All Sources	N/A	\$500,000.00
Total Budget	\$0.00	\$500,000.00
Total Obligated	\$0.00	\$0.00
Total Funds Drawdown	\$0.00	\$0.00
Program Funds Drawdown	\$0.00	\$0.00
Program Income Drawdown	\$0.00	\$0.00
Program Income Received	\$0.00	\$0.00
Total Funds Expended	\$0.00	\$0.00
City of Minot	\$0.00	\$0.00
Match Contributed	\$0.00	\$0.00

Activity Description:

City needs to update existing plans based on changes brought about by the flooding.

Location Description:

City of Minot, ND

Activity Progress Narrative:

The request for qualifications was reviewed for compliance and it is expected to be advertised in January, 2013.

Accomplishments Performance Measures

No Accomplishments Performance Measures found.

Beneficiaries Performance Measures

No Beneficiaries Performance Measures found.



Activity Locations

No Activity Locations found.

Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources

Amount

No Other Funding Sources Found

Total Other Funding Sources



Grantee Activity Number: 06-0030001

Activity Title: Water Model for City

Activity Category:

Planning

Project Number:

06-Plan

Projected Start Date:

06/22/2012

Benefit Type:

Area ()

National Objective:

N/A

Activity Status:

Under Way

Project Title:

Planning

Projected End Date:

06/30/2015

Completed Activity Actual End Date:

Responsible Organization:

City of Minot

Overall

	Oct 1 thru Dec 31, 2012	To Date
Total Projected Budget from All Sources	N/A	\$150,000.00
Total Budget	\$0.00	\$150,000.00
Total Obligated	\$0.00	\$0.00
Total Funds Drawdown	\$0.00	\$0.00
Program Funds Drawdown	\$0.00	\$0.00
Program Income Drawdown	\$0.00	\$0.00
Program Income Received	\$0.00	\$0.00
Total Funds Expended	\$0.00	\$0.00
City of Minot	\$0.00	\$0.00
Match Contributed	\$0.00	\$0.00

Activity Description:

City needs to update existing plans based on the changes brought about by the flooding.

Location Description:

City of Minot, ND

Activity Progress Narrative:

There was no activity to report for this quarter.

Accomplishments Performance Measures

No Accomplishments Performance Measures found.

Beneficiaries Performance Measures

No Beneficiaries Performance Measures found.



Activity Locations

No Activity Locations found.

Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources

Amount

No Other Funding Sources Found

Total Other Funding Sources



Grantee Activity Number: 06-0040001

Activity Title: Emergency Disaster Plan

Activity Category:

Planning

Activity Status:

Under Way

Project Number:

06-Plan

Project Title:

Planning

Projected Start Date:

06/22/2012

Projected End Date:

06/30/2015

Benefit Type:

Area ()

Completed Activity Actual End Date:

National Objective:

N/A

Responsible Organization:

City of Minot

Overall

	Oct 1 thru Dec 31, 2012	To Date
Total Projected Budget from All Sources	N/A	\$150,000.00
Total Budget	\$0.00	\$150,000.00
Total Obligated	\$0.00	\$0.00
Total Funds Drawdown	\$0.00	\$0.00
Program Funds Drawdown	\$0.00	\$0.00
Program Income Drawdown	\$0.00	\$0.00
Program Income Received	\$0.00	\$0.00
Total Funds Expended	\$0.00	\$0.00
City of Minot	\$0.00	\$0.00
Match Contributed	\$0.00	\$0.00

Activity Description:

City needs to update existing plans based on the changes brought about by the flooding.

Location Description:

City of Minot, ND

Activity Progress Narrative:

There was no activity to report for this quarter.

Accomplishments Performance Measures

No Accomplishments Performance Measures found.

Beneficiaries Performance Measures

No Beneficiaries Performance Measures found.



Activity Locations

No Activity Locations found.

Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources

Amount

No Other Funding Sources Found

Total Other Funding Sources



Grantee Activity Number:	06-0050001
Activity Title:	Affordable Housing Plan

Activity Category:

Planning

Activity Status:

Under Way

Project Number:

06-Plan

Project Title:

Planning

Projected Start Date:

06/22/2012

Projected End Date:

06/30/2015

Benefit Type:

Area ()

Completed Activity Actual End Date:

National Objective:

N/A

Responsible Organization:

City of Minot

Overall

Total Projected Budget from All Sources

Oct 1 thru Dec 31, 2012

N/A

To Date

\$500,000.00

Total Budget

\$0.00

\$500,000.00

Total Obligated

\$135.00

\$135.00

Total Funds Drawdown

\$135.00

\$135.00

Program Funds Drawdown

\$135.00

\$135.00

Program Income Drawdown

\$0.00

\$0.00

Program Income Received

\$0.00

\$0.00

Total Funds Expended

\$192,577.50

\$192,712.50

City of Minot

\$192,577.50

\$192,712.50

Match Contributed

\$0.00

\$0.00

Activity Description:

City needs to update its existing plans based on the changes brought about by the flooding.

Location Description:

City of Minot, ND

Activity Progress Narrative:

The contractor completed the initial draft of the Minot Affordable Housing Supply and Demand Analysis and is working with the City to make revisions to the study.

Accomplishments Performance Measures

No Accomplishments Performance Measures found.

Beneficiaries Performance Measures

No Beneficiaries Performance Measures found.



Activity Locations

No Activity Locations found.

Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources

Amount

No Other Funding Sources Found

Total Other Funding Sources

Monitoring, Audit, and Technical Assistance

Event Type	This Report Period	To Date
Monitoring, Audits, and Technical Assistance	13	13
Monitoring Visits	0	0
Audit Visits	0	0
Technical Assistance Visits	0	0
Monitoring/Technical Assistance Visits	13	13
Report/Letter Issued	1	1

