



# AIA® Document G701® – 2017

## Change Order

**PROJECT:** *(Name and address)*  
21019 - Minot City Hall Rehabilitation  
City Project 4466

**CONTRACT INFORMATION:**  
Contract For: General Construction  
  
Date: 01/17/2022

**CHANGE ORDER INFORMATION:**  
Change Order Number: 016  
  
Date: 03/17/2023

**OWNER:** *(Name and address)*  
City of Minot  
515 2nd Avenue SW  
Minot, ND 58702

**ARCHITECT:** *(Name and address)*  
JLG Architects  
416 East Main Avenue  
Bismarck, ND 58501

**CONTRACTOR:** *(Name and address)*  
Rolac Contacting, Inc.  
2730 30th Street NW  
Minot, ND 58703

**THE CONTRACT IS CHANGED AS FOLLOWS:**

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

As per PR-018 and all associated backup documentaion. (Cabinet Venting for AV) an ADD cost of \$ 606.00

The original Contract Sum was	\$	9,520,250.00
The net change by previously authorized Change Orders	\$	163,858.00
The Contract Sum prior to this Change Order was	\$	9,684,108.00
The Contract Sum will be increased by this Change Order in the amount of	\$	606.00
The new Contract Sum including this Change Order will be	\$	9,684,714.00

The Contract Time will be increased by Zero (0) days.  
The new date of Substantial Completion will be 4/12/2023

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

JLG Architects  
**ARCHITECT** *(Firm name)*

DocuSigned by:

*Nate Ziegler*

D97B79F5A5D943B...

**SIGNATURE**

Nate Ziegler, Sr. Construction Service  
Specialist

**PRINTED NAME AND TITLE**

03/17/2023

**DATE**

Rolac Contacting, Inc.

**CONTRACTOR** *(Firm name)*

DocuSigned by:

*Jason Sanders*

204819DC008244F...

**SIGNATURE**

Jason Sanders, President

**PRINTED NAME AND TITLE**

03/17/2023

**DATE**

City of Minot

**OWNER** *(Firm name)*

DocuSigned by:

*Lance Meyer*

19ABC7EF764C4F2...

**SIGNATURE**

Lance Meyer, City Engineer

**PRINTED NAME AND TITLE**

03/17/2023

**DATE**



## Opinion for Probable Costs PR 18

JLG 20019 Minot City Hall Rehabilitation

Issued: September 1/26/2023

To: CC:

- Lance Meyer  
 City of Minot  
  Eric Hoffer  
 JLG Architects  
  File  
 JLG Architects

January 26, 2023

Lance Meyer  
 City of Minot, City Engineer  
 1025 31<sup>st</sup> Street SE  
 Minot ND. 58701

### Costing PR-018

JLG project number 21019

Per punch list review it was noted that there are two cabinets containing AV equipment and there was no ventilation provided for this equipment. For longevity of the equipment the design team recommended operable vents be furnished and installed.

The design team has prepared the following opinion of probable cost (OPC) as a baseline for comparison to the submitted contractor proposed pricing. Upon receipt of the contractor's cost proposal for the above scope of work, the design team will compare with the OPC and provide a cost reasonableness review for consideration by the owner.

#### PR-018 – Venting for AV cabinets.

Description	Unit Cost	Quantity	Total
Materials – Vents	\$ 50	4	\$ 200
Labor	Hourly	4	\$ 400
Gc. OH Profit and Mark up	10%		\$ 60
General Conditions and Escalation Factor			
Market Contingency			
Total Opinion of Probable Cost			<b>\$ 660</b>

Disclaimer: The OPC was extrapolated from the original bid values and/or is derived from typical known industry standard unit pricing. Unit costing does not take into account actual current local market conditions, availability of contractor labor, contractor reimbursables, material availability, work that is currently in place that may have to be modified, contractor logistics and coordination, or any other unforeseen conditions that may affect material quantity or unit costs. The design team does not guarantee contractor pricing will be in alignment with the OPC. The design team is not liable for variations, inconsistencies, errors, or omissions related to the OPC.

Respectfully submitted,

JLG Architects | Nate Ziegler  
 Minot, ND 58701 | p.701.839.0518 | c.701.240.0232 | nziegler@jlgarchitects.com



## Review of Costing for issued PRs 14 through 28, less 20 and 27

JLG 20019 Minot City Hall Rehabilitation

Issued: March 17, 2023

To: CC:

- Lance Meyer  
City of Minot
- Eric Hoffer  
JLG Architects
- File  
JLG Architects

March 17, 2023

Lance Meyer  
 City of Minot, City Engineer  
 1025 31<sup>st</sup> Street SE  
 Minot ND. 58701

**Review of received PR Costings.**  
 JLG project number 21019

Greeting Lance,  
 JLG has received and reviewed the costing of the above listed Proposals Requests (PRs.) Here are our review comments.

### PR -14 Moving the Return Air Ducting at East wall of P,SAP Dispatch

JLG and Prairie Engineering have reviewed the received costing, and find it to be commensurate of the scope as requested per this PR. The cost of this additional scope has been received back at \$ 4,148.00

- JLGs had issued an OPC of \$ 4,000.00 which was \$ 141.00 different than the returned change request amount. PR-14 is determined to be reasonable to accept, should the owner wish to do so.

### PR -15 Omitting of Ceiling Paint at the data/server room locations.

JLG has reviewed the received costing, and find it to be commensurate of the scope as requested per this PR. The cost of this additional scope has been received back at a credit value of (-859.00)

- JLGs had issued an OPC of \$ (- 1,000.00) which was \$141.00 different than the returned change request amount. PR-15 is determined to be reasonable to accept, should the owner wish to do so.

### PR -16 Additional Data drops requested for SIREN system.

JLG and Prairie Engineering have reviewed the received costing, and find it to be commensurate of the scope as requested per this PR. The cost of this additional scope has been received back at \$ 914.00

- JLGs had issued an OPC of \$ 1000.00 which was \$ 86.00 different than the returned change request amount. PR-16 is determined to be reasonable to accept, should the owner wish to do so.

### PR -17 Replacement of the Existing Door Jamb – PSAP to Ally

JLG has reviewed the received costing, and find it to be commensurate of the scope as requested per this PR. The cost of this additional scope has been received back at a value of \$ 1,218.00

- JLGs had issued an OPC of \$ 1,500.00 which was \$ 282.00 different than the returned change request amount. PR-17 is determined to be reasonable to accept, should the owner wish to do so.

### PR -18 Adding of ventilation to AV in provided cabinets.

JLG has reviewed the received costing, and find it to be commensurate of the scope as requested per this PR. The cost of this additional scope has been received back at a value of \$ 606.00

- JLGs had issued an OPC of \$ 660.00 which was \$ 54.00 different than the returned change request amount. PR-18 is determined to be reasonable to accept, should the owner wish to do so.

JLG Architects | Nate Ziegler  
 Minot, ND 58701 | p.701.839.0518 | c.701.240.0232 | nziegler@jlgarchitects.com

**PR -19 Relocation of Heat Pump #63**

JLG and Prairie Engineering have reviewed the received costing, and find it to be commensurate of the scope as requested per this PR. The cost of this additional scope has been received back at \$ 29,014.00

- JLGs had issued an OPC of \$ 35,200.00 which was \$ 6,186.00 higher than the returned change request amount. PR-19 is determined to be reasonable to accept, should the owner wish to do so.

**PR -20 – Added ADA Auto Operators. Not included in this review as updated costing is forthcoming.**

**PR -21 Added Camera and remote door access for the PSAP Area**

JLG and Prairie Engineering have reviewed the received costing, and find it to be commensurate of the scope as requested per this PR. The cost of this additional scope has been received back at \$ 5,719.00

- JLGs had issued an OPC of \$ 6,600.00 which was \$ 881.00 higher than the returned change request amount. PR-21 is determined to be reasonable to accept, should the owner wish to do so.

**PR -22 Actuator Bollard at Lower-level Vestibule**

JLG has reviewed the received costing, and find it to be commensurate of the scope as requested per this PR. The cost of this additional scope has been received back at a value of \$ 1,258.00

- JLGs had issued an OPC of \$1,650.00 which was \$ 342.00 higher than the returned change request amount. PR-22 is determined to be reasonable to accept, should the owner wish to do so.

**PR -23 Immersion Tank Heater (Electrical Hook Up)**

JLG and Prairie Engineering have reviewed the received costing, and find it to be commensurate of the scope as requested per this PR. The cost of this additional scope has been received back at \$ 785/00

- JLGs had issued an OPC of \$ 820.00 which was \$ 35.00 higher than the returned change request amount. PR-23 is determined to be reasonable to accept, should the owner wish to do so.

**PR -24 Accent Wall Painting at Existing Stair Cores**

JLG has reviewed the received costing, and find it to be commensurate of the scope as requested per this PR. The cost of this additional scope has been received back at a value of \$ 4,311.00

- JLGs had issued an OPC of \$4400.00 which was \$ 89.00 higher than the returned change request amount. PR-24 is determined to be reasonable to accept, should the owner wish to do so.

**PR -25 Added Electrical for time clock in PSAP Dispatch**

JLG and Prairie Engineering have reviewed the received costing, and find it to be commensurate of the scope as requested per this PR. The cost of this additional scope has been received back at \$ 485/00

- JLGs had issued an OPC of \$ 600.00 which was \$ 115.00 higher than the returned change request amount. PR-25 is determined to be reasonable to accept, should the owner wish to do so.

**PR -27 – Roofing at Entry Canopy. Not included in this review as updated costing is forthcoming.**

**PR -28 Railing and anchor coordination at monumental stair in main lobby.**

JLG has reviewed the received costing, and find it to be commensurate of the scope as requested per this PR. The cost of this additional scope has been received back at a value of \$ 4,582.00

- JLGs had issued an OPC of \$ 4,950.00 which was \$ 368.00 higher than the returned change request amount. PR-28 is determined to be reasonable to accept, should the owner wish to do so.

Please let us know how City Leadership would wish to proceed with these scope items above.

Respectfully submitted,  
Thank you



## ***PROPOSAL REQUEST***

Project: Minot City Hall Rehabilitation	Date: 2/27/2023	PR No. 018
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### ***Change Order Submitted To:***

Company: JLG Architects	Attention: Nate Ziegler
Address: 416 Main Ave	Phone: 701-837-0302
City/State/Zip: Bismarck, ND 58501	Email: NZiegler@jlgarchitects.com

Our proposed cost for the requested changes is as follows:

Cost to perform the work for the above mentioned PR is as follows:

PR-018 Cost:    \$ 606.00

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### ***Acceptance of Change Order***

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

*Date:* \_\_\_\_\_

*Signature:* \_\_\_\_\_

City Hall Rehabilitation

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
39	Description	quant	unit	X	u. lab	labor	u. mat	material	u. equ.	equip.	u. sub	subs	totals	Err Check	remarks
40						-		-		-		-	-		
41	cut hole for vents	4	ea		80	320	1.5	6	4	16		-	342		
42	buy/install vents	4	ea		25	100	18	72	2	8		-	180		Woodside + freight
43						-		-		-		-	-		
44						-		-		-		-	-		
45						-		-		-		-	522		Subtotal
46						-		-		-		-	5		1% Bond
47						-		-		-		-	527		Subtotal
48						-		-		-		-	79		15% OH/Profit
49						-		-		-		-	606		<b>TOTAL</b>
50						-		-		-		-	-		
51						-		-		-		-	-		
52						-		-		-		-	-		
53						-		-		-		-	-		
54						-		-		-		-	-		
55						-		-		-		-	-		
56						-		-		-		-	-		
57						-		-		-		-	-		
58						-		-		-		-	-		