

## Temporary Relocation Policy

The majority of the manufactured homes that were purchased after 2011 were new manufactured homes that were required to be placed on piers. Therefore, the City of Minot will require all manufactured homes that are relocated as a result of acquisition activities regardless of age to be placed on piers. For manufactured homes that were relocated prior to this policy that were not placed on piers, the homeowners shall have the option of having their homes placed on piers.

### Authority and Purpose:

The City of Minot has chosen to provide relocation assistance to persons displaced from their manufactured homes because of the home being placed on piers. This relocation assistance is beyond the scope of assistance required by the federal Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (84 Stat. 1894; 42 U.S.C. 4601 et seq.; Pub. L 91-64) as amended by the Uniform Relocation Act Amendments of 1987 (Title IV of Public Law 100-17). This policy is intended to meet the requirements of the Community Development Block Grant (CDBG) regulations, 24 CFR 570.606 (d) (Optional Relocation Assistance).

### Scope and Applicability:

This policy provides for certain types of relocation assistance to manufactured home residents whose homes are being placed on piers which are funded under the Homeowner Acquisition and Buyout Program provided by the City of Minot. This assistance can be provided from Community Development Block Grant Disaster Recovery funds and is a voluntary extension of relocation assistance beyond the requirements of the Uniform Relocation Act to serve the needs of the citizens of Minot.

### Services Provided:

- **Hotel/Motel Assistance:** The city will choose the hotel/motel for the household members to stay in while the home is being placed on piers. The city will pay the hotel directly for cost incurred.
- **Meals:** The city will pay \$30 a day for each household member while the household members are residing in the hotel. Household members are defined as those individuals identified on the questionnaire completed at the initial intake appointment. The city will reimburse the homeowners directly.
- **Moving Expenses:** For those individuals who will have to miss work to secure personal items prior to the move, the city will pay up to 8 hours of wages missed. The individual will be responsible for providing a recent pay stub with the hourly rate before the city will directly reimburse the homeowner. For those individuals that are unable to work, the city will pay for a mover to secure personal items. The individual must provide the city with 2 quotes before hiring the mover. The city will pay the mover directly after services are rendered.

## Excerpt from the August 1, 2016 Regular City Council Meeting

### OPTIONAL RELOCATION ASSISTANCE POLICY- APPROVED

Alderman Pankow moved the City Council approve the Optional Relocation Assistance Policy effective May 1, 2016.

Motion seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Hedberg, Jantzer, Kossan, Olson, Pankow, Podrygula, Schuler, Shomento, Sipma, Straight, Withus. nays: none.

Cc: File  
Finance Director